



FI\$Cal

Financial Information System for California

Wave 2 UAT – Asset Management Business Process Overview

April 2015

Today's Presenters

- Katrina Valentine – State Module Lead
- Steven Munoz – Accenture Module Lead

Overview

- Introduction & Welcome– Katrina Valentine
- Module Overview – Katrina Valentine
- BP Overview #1: AM1 - Acquire Assets – Katrina Valentine & Steven Munoz
- BP Overview #2: AM2 - Maintain Assets & Report – Katrina Valentine & Steven Munoz
- BP Overview #3: AM4 - Transfer Asset & Report – Katrina Valentine & Steven Munoz
- BP Overview #4: AM6 - Retire/Reinstate Assets – Katrina Valentine & Steven Munoz
- BP Overview #5: AM7 - Leased Assets – Katrina Valentine & Steven Munoz
- BP Overview #6: AM8 - Depreciate Asset– Katrina Valentine & Steven Munoz
- BP Overview #7: AM9 – Asset Stock Taking (Physical Inventory) –Steven Munoz
- Wrap Up & Next Steps – Katrina Valentine

Welcome!

- Welcome to the Business Process Overview for Asset Management
- Objectives for today's session:
 - Introduce (or re-introduce) you to the Asset Management functionality in scope for Wave 2
 - Provide an overview of the business processes for Asset Management
 - Review UAT scenarios for the Asset Management functionality, including scenarios for each business process
 - Perform a brief system demonstration to further explain core functions of the Asset Management functionality

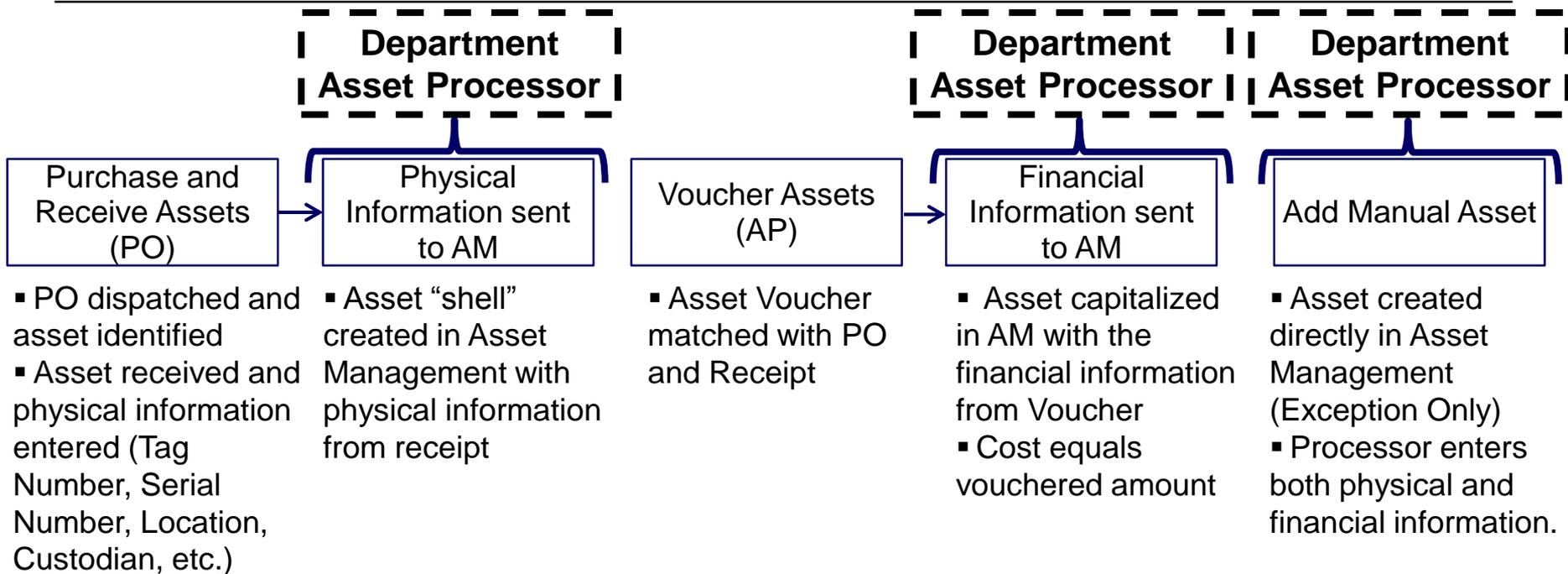
Asset Management Overview

- The Asset Management process includes:
 - **Acquire Assets:** Process for entering assets in FI\$Cal
 - **Maintain Assets:** Entering and updating the physical information associated with an asset in FI\$Cal
 - **Transfer Assets:** Movement of an asset to from one department to another
 - **Retire Assets:** Physical and financial removal of an asset
 - **Depreciate Assets:** Calculation of Accumulated Depreciation and Depreciation Expense
 - **Month-End Processing:** Preparing Accounting Entries to be sent to the General Ledger
 - **Leased Assets:** Entering basic, fixed term leases
 - **Physical Inventory:** Manual and Barcode Scanning Inventory

BP Overview #1 : AM1 - Acquire Assets

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #1 : AM1 - Acquire Assets



Key Impacts

- Asset Management integrated with PO and AP modules
- Assets are created using physical information from Receipt and financial information from Voucher
- Assets may be directly added in Asset Management (donated assets, corrections, etc.)

BP Overview #1 : AM1 - Acquire Assets

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM1 - Acquire Assets	Add Assets from Purchasing and Unitize	Add an asset from a PO/PO Voucher and then unitize.

BP Overview #1 : AM1 - Acquire Assets

- System Demo



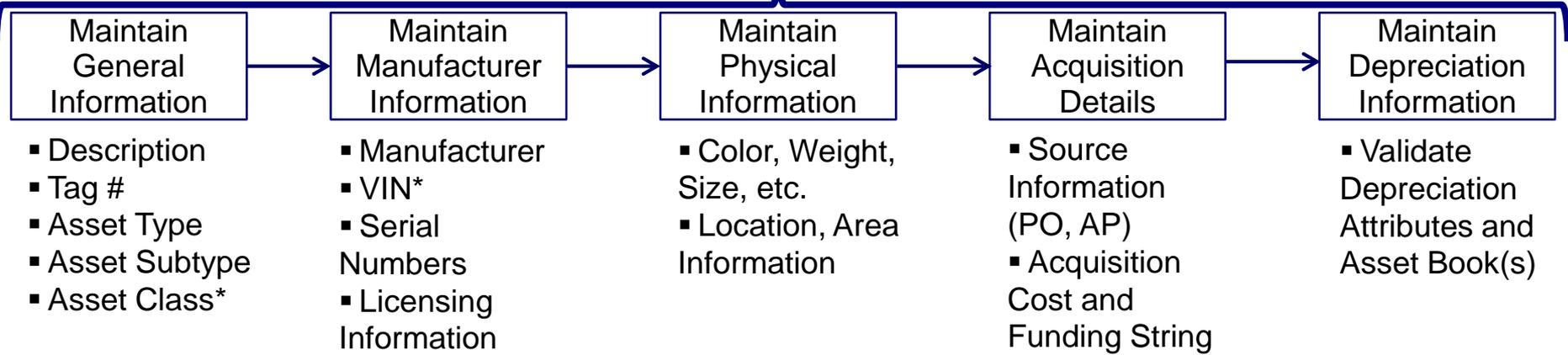
BP Overview #1 AM1 - Acquire Assets



BP Overview #2 : AM2 - Maintain Assets & Report

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #2 : AM2 - Maintain Assets & Report



Key Impacts

- Detailed asset information can be entered, updated and maintained in FI\$Cal once asset is received
- Asset information is searchable and reportable
- Acquisition details provide traceability back to Purchase Order, Receipt, and Voucher

*Note Asset Class and VIN are confidential fields

BP Overview #2 : AM2 - Maintain Assets & Report

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM2 - Maintain Assets	Maintaining Assets	Adjust/Retire/Reinstate an asset (cost, COA, categories, and confidential information)
AM2 - Maintain Assets	Maintaining Assets - Run Reports	Run the following reports: Statement of Capital Assets Report(Rpt 19), Accounting Entry Detail Report, and Changes in Capital Assets Report(Rpt 18), and Activity Summary Report.

BP Overview #2 : AM2 - Maintain Assets & Report

- System Demo



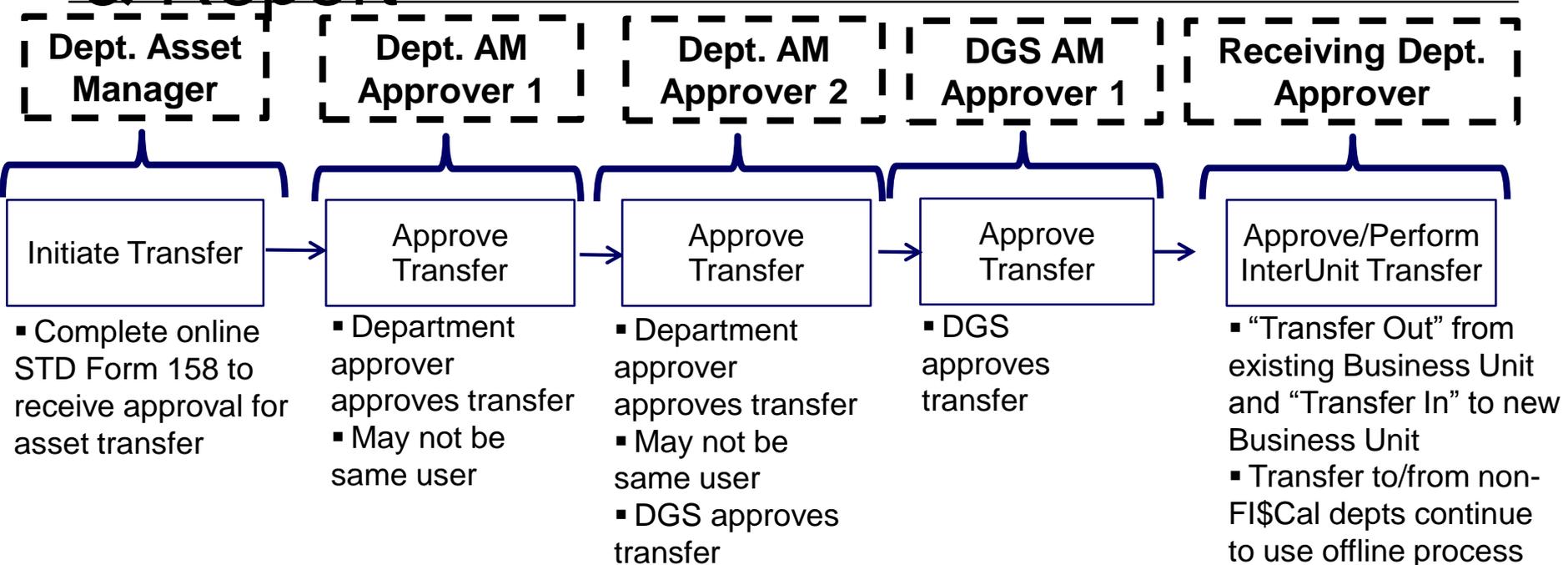
BP Overview #2 : AM2 - Maintain Assets & Report



BP Overview #3 : AM4 - Transfer Asset & Report

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #3 : AM4 - Transfer Asset & Report



Key Impacts

- Once approved, Asset Transfer is performed in FI\$Cal for Wave 1 and 2 departments
- InterUnit Transfers create a new asset for the receiving department. Asset will be transferred using the current cost and accumulated depreciation.
- All asset information (physical and financial) will be transferred with the asset

BP Overview #3 : AM4 - Transfer Asset & Report

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM4 - Transfer Asset	Asset Inter Unit Transfer	Perform an inter-unit transfer on an asset
AM4 - Transfer Asset	Asset Property Transfer Report	Run Property Transfer Report (STD-158)

BP Overview #3 : AM4 - Transfer Asset & Report

- System Demo



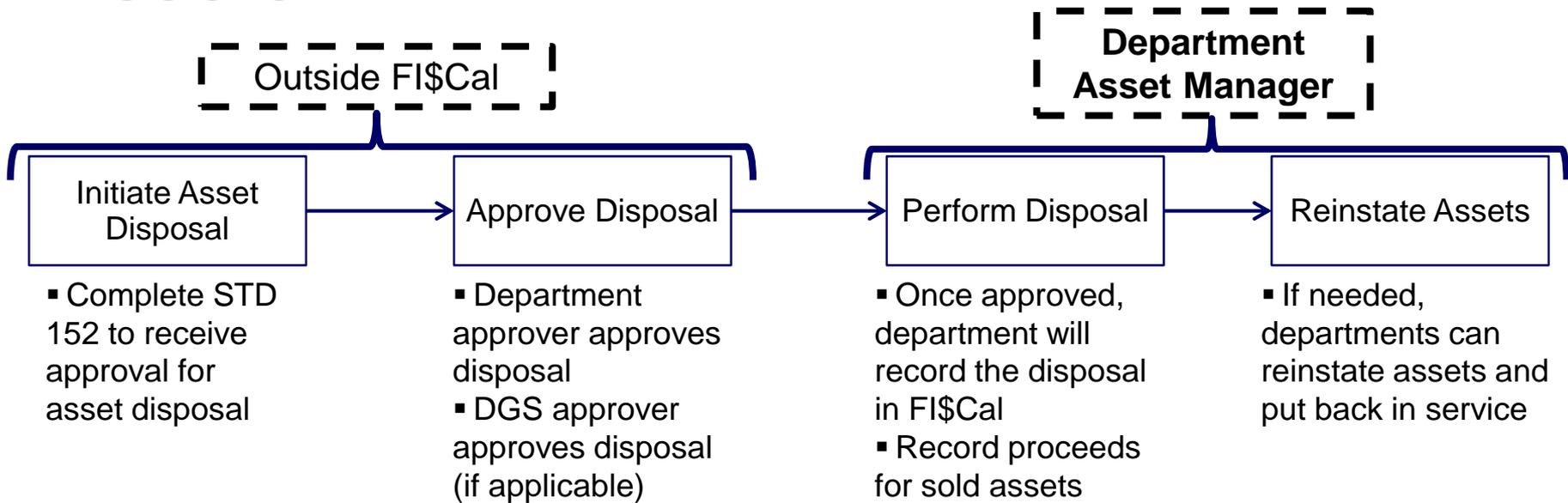
BP Overview #3 : AM4 - Transfer Asset & Report



BP Overview #4 : AM6 - Retire/Reinstate Assets

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #4 : AM6 - Retire/Reinstate Assets



Key Impacts

- Once approved, Asset Disposals are performed in FI\$Cal
- If proceeds received for an asset, the asset should remain in FI\$Cal until proceed amount is determined
- An asset can be reinstated back to the point in time in which it was disposed

BP Overview #4 : AM6 - Retire/Reinstate Assets

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM6 - Retire, Reinstate, Assets	Partially Retire an Asset and Validate Retirement Report	Retire/Reinstate an asset (from worksheet, partially, parent/child).

BP Overview #4 : AM6 - Retire/Reinstate Assets

- System Demo



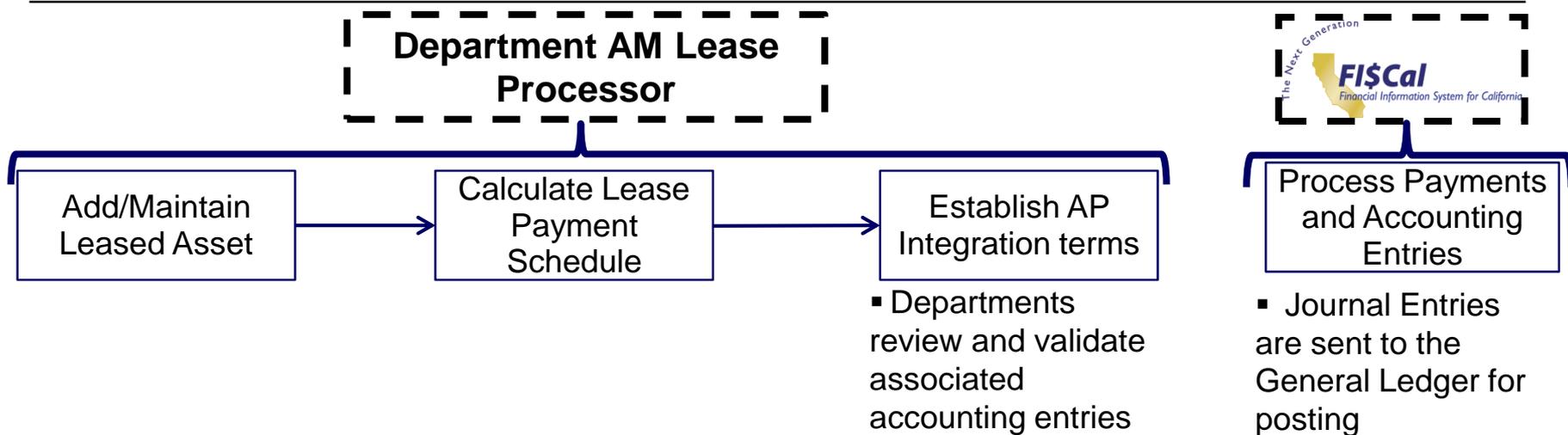
BP Overview #4 : AM6 - Retire/Reinstate Assets



BP Overview #5 : AM7 - Leased Assets

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #5 : AM7 - Leased Assets



Key Impacts

- FI\$Cal creates the accounting entries to be sent to the General Ledger for Leased asset transactions and payments
- Payments run through interest and obligation clearing accounts with AM and AP

BP Overview #5 : AM7 - Leased Assets

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM7 - Leased Assets	Leased Assets	Create Leased/Property Assets (Capital/Non) from requisition and create payment schedules.

BP Overview #5 : AM7 - Leased Assets

- System Demo



BP Overview #5 : AM7 - Leased Assets

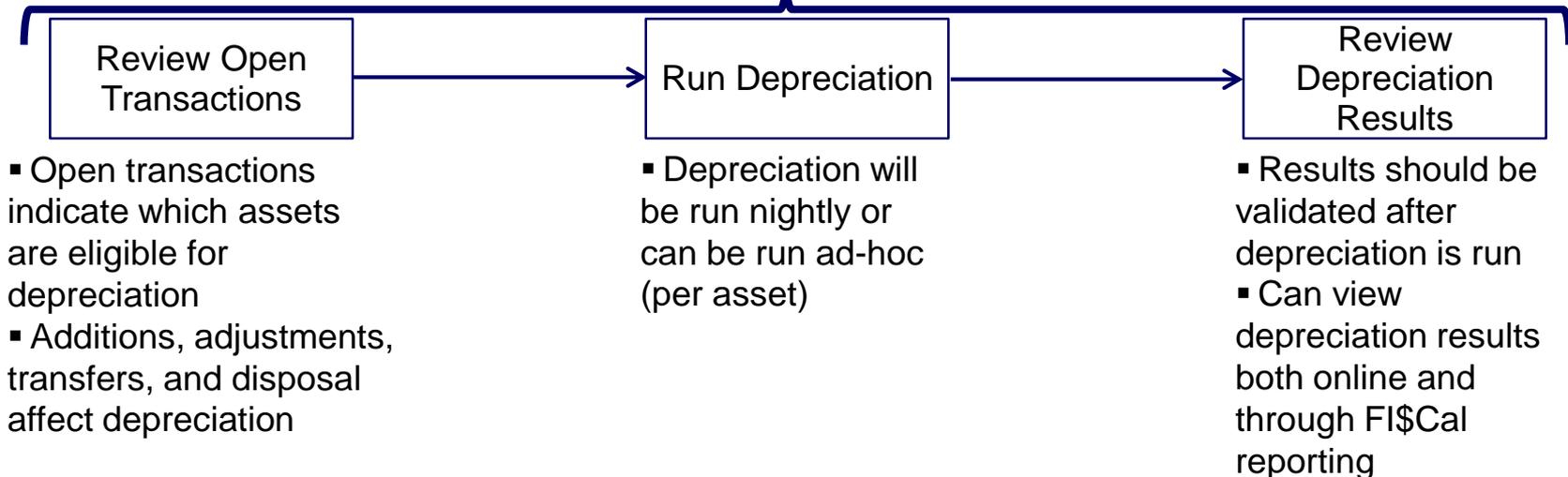


BP Overview #6 : AM8 - Depreciate Asset

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #6 : AM8 - Depreciate Asset

Department Asset Depreciation Processor



Key Impacts

- FI\$Cal calculates depreciation on an asset-by-asset basis using standardized useful life, depreciation method, and depreciation convention
- Departments validate depreciation calculations in preparation for sending to the General Ledger at month-end

BP Overview #6 : AM8 - Depreciate Asset

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM8 - Depreciate Asset	Run Asset Depreciation by Period Report	Run the Depreciation by Period Report

BP Overview #6 : AM8 - Depreciate Asset

- System Demo



BP Overview #6 : AM8 - Depreciate Asset

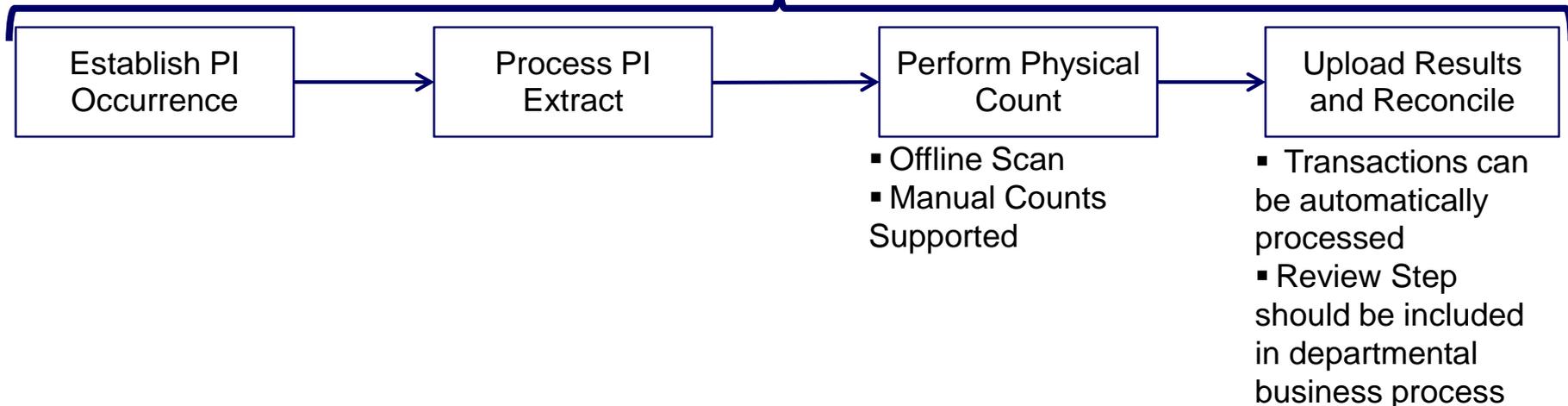


BP Overview #7 : AM9 – Asset Stock Taking (Physical Inventory)

- Introduction
- Process Overview
- UAT Scenario Review
- System Demo
- Q&A

BP Overview #7 : AM9 – Asset Stock Taking (Physical Inventory)

Department AM PI
 Processor



Key Impacts

- Overs and Unders Report will display exceptions
- PI History record is entered in the system for all found assets

BP Overview #7 : AM9 – Asset Stock Taking (Physical Inventory)

- Review Related UAT Scenarios

Business Process	UAT Scenario	Brief Description
AM9 - Asset Stock Taking	Asset Physical Inventory from Bar scanner to 3rd party (INBOUND)	Update the asset definition and assign a Tag Number. Process Physical Inventory results and verify that the matching process works as expected. Run the Outbound Asset Interface after processing a physical inventory and verify the interface includes the inventory date. Run the Physical Inventory Extract. Download Asset Inventory Data to an Asset Advantage Barcode Scanner
AM9 - Asset Stock Taking	Asset Physical Inventory Reporting	Run the Physical Inventory Extract and verify tag number is on the report

BP Overview #7 : AM9 – Asset Stock Taking (Physical Inventory)

- System Demo



BP Overview #7 : AM9 – Asset Stock Taking (Physical Inventory)



Wrap Up

- In Wave 2, the following functionality will be available in FI\$Cal related to Asset Management:
 - **Acquire Assets:** Process for entering assets in FI\$Cal
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Next Steps

- Re-watch the UAT Testing Process Webinar for more information
- Attend the UAT sessions for your planned scenarios
- Have fun!

Questions?



FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

or e-mail the FI\$Cal Project Team at:

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