



FI\$Cal

Financial Information System for California

Wave 2 – User Acceptance Testing (UAT) Scenario Workshop – Budgeting (BU)

February 18, 2015

Agenda

- Purpose and Expected Outcome
- Review BUSN242 Response Template
- Wave 1 UAT Scenarios
 - Functionality Introduction
 - Review Related UAT Scenarios
 - Collect Additional UAT Scenarios
- Wave 2 UAT Scenarios
 - Functionality Introduction
 - Review Related UAT Scenarios
 - Collect Additional UAT Scenarios
- Next Steps

Purpose and Expected Outcome

- Purpose:

- The Purpose of this Workshop is to review the testing scenarios planned for Wave 2 User Acceptance Testing (UAT) – this is part of BUSN242. Our goal is to solicit additional testing scenarios from departments to ensure we have adequately covered the complete business process for each area.

- Expected Outcome:

- Conduct workshops and capture feedback for additional departmental UAT Scenarios.

Wave 1 UAT Scenarios for Departments

Business Process	UAT Scenario	Brief Description
Prepare Departmental Budget Submission	Budget Development	Review baseline budget; enter and promote baseline adjustments for Pro Rata, Statewide Cost Allocation Plan (SWCAP), and employee compensation - copy to Finance.
Prepare Departmental Budget Submission	Reimbursements	Prepare and promote a request for reimbursement - copy to Finance.
Prepare Departmental Budget Submission	Item Creation	Prepare and promote a request for the creation of a new item of appropriation - copy to Finance.

Wave 1 UAT Scenarios for Departments

Business Process	UAT Scenario	Brief Description
Prepare Departmental Budget Submission	Enrollment/ Caseload/ Population (ECP)	Create and promote ECP request for Governor's Budget - caseload updated (dollars and positions for current and budget year, both state operations and local assistance) with Trailer Bill Language (TBL) for contracting out services to new operators for regional centers - copy to Finance; create and promote ECP update in the spring - caseload updated (dollars and positions for current and budget year, both state operations and local assistance) - copy to Finance.
Prepare Departmental Budget Submission	Budget Change Proposal (BCP)	Create and promote a BCP for 2.0 positions for the Early Start Program – (Prop 98 & Federal Funds) and add a revenue component - copy to Finance.
Administer the Budget	Budget Administration Adjustment	Enter and promote department budget request in the Budget Administration Adjustment decision package - copy to Finance.

Wave 2 UAT Scenarios for Departments

Business Process	UAT Scenario	Brief Description
Prepare Departmental Budget Submission	Capital Outlay Budget Change Proposal and Concept Paper (COBCP)	Draft a concept paper, and create and promote a COBCP for Ongoing Renovation of the Kitchen at Porterville - copy to Finance.
Administer the Budget	Budget Revisions (Cap Outlay)	Create and promote a current year Form 22 Budget Revision to transfer funding from the General Fund to the Architecture Revolving Fund - copy to Finance.

Wave 1 and 2 UAT for Departments

- Budget UAT covers two main business processes for departments:
 - Prepare Departmental Budget Submission
 - Administer the Budget

- The Prepare Departmental Budget Submission process covers all activities related to preparing departments' incremental budget changes.

- Departments complete budgeting activities in Hyperion:
 - Review Baseline Budget
 - Enter Workload Adjustments
 - Enter Policy Adjustments
 - Enter Current Year Adjustment (e.g. Section 28.00) , if approved

Wave 1 and 2 UAT for Departments

- Departments prepare their incremental budget changes using decision packages.

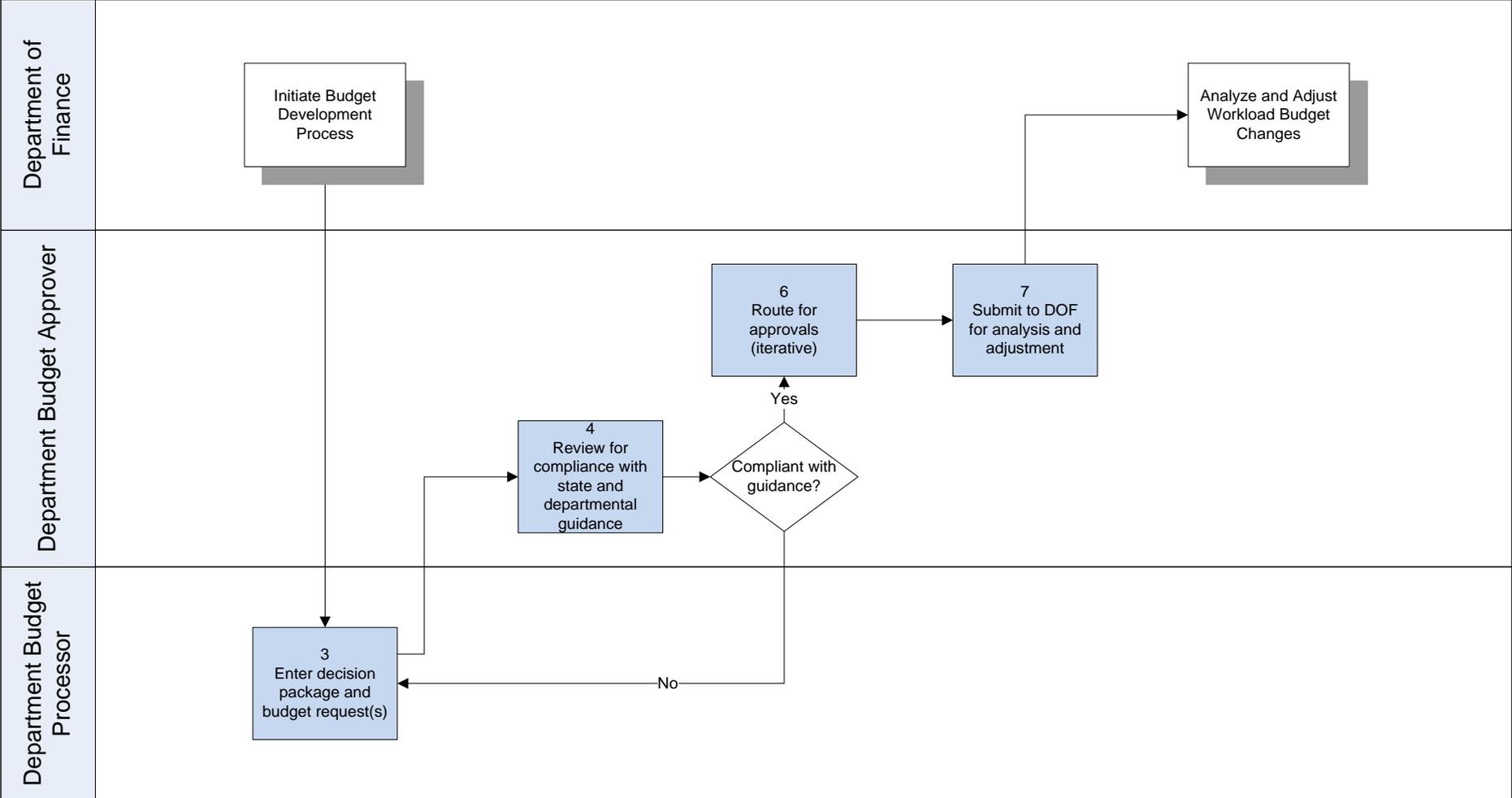
- Available decision packages include:
 - Baseline Budget Adjustment (BBA)
 - Baseline Revenue, Transfer, and Loan (BRTL)
 - Budget Change Proposal (BCP)
 - Enrollment / Caseload / Population (ECP) Budget Change
 - Capital Outlay Budget Change Proposal (COBCP)

- Capital outlay proposals will include a new Chart of Accounts (COA) value for Project Phase beginning in Wave 2.

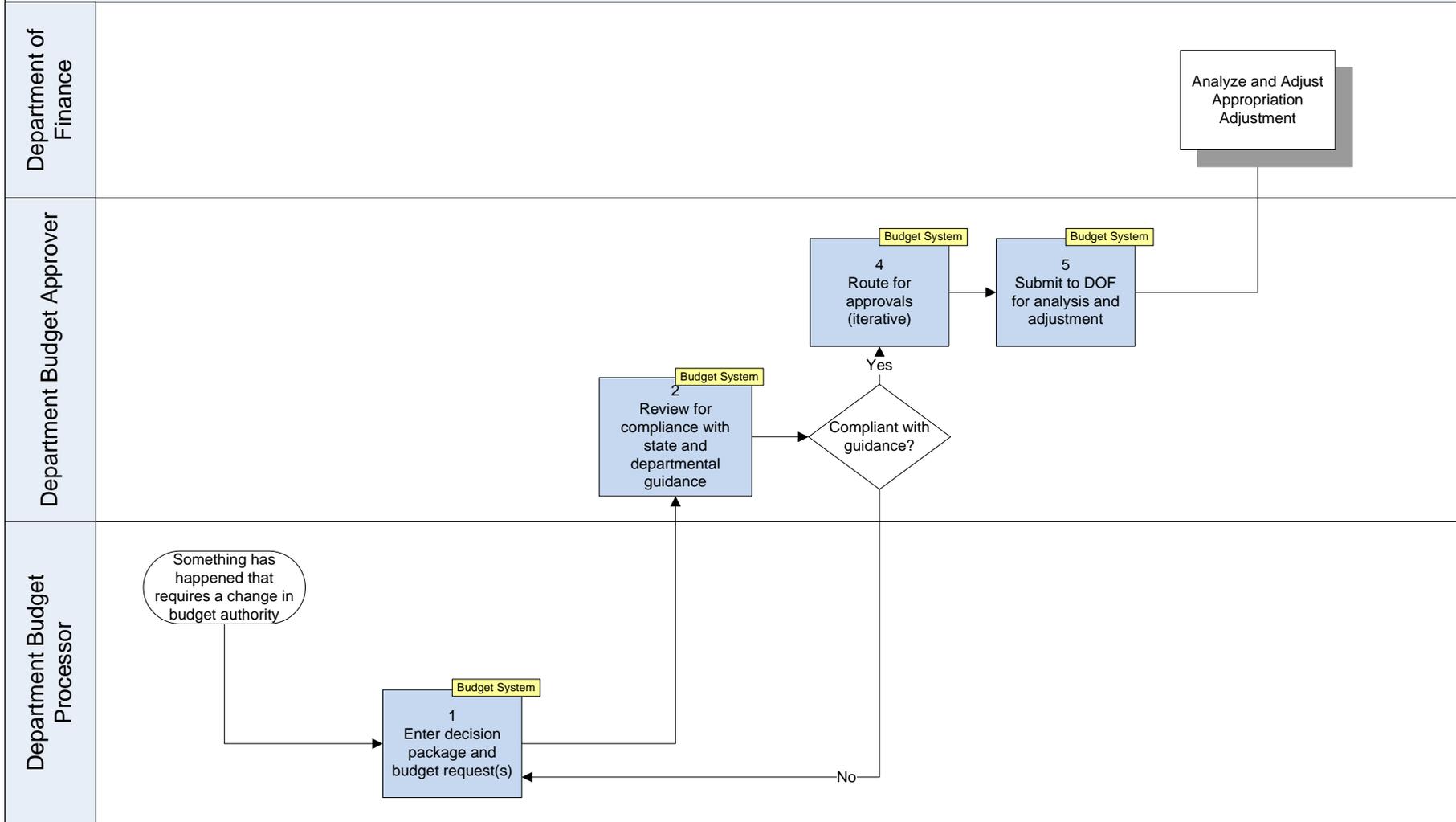
Wave 1 and 2 UAT for Departments

- The Administer the Budget process includes submitting requests to adjust one or more department appropriations.
- The decision package type used to submit appropriation adjustment requests is the:
 - Budget Administration Adjustment (BAA)

Prepare and Submit Incremental Budget Changes



Administer the Budget



Wave 1 and 2 UAT Scenarios for Departments

- Collect Additional UAT Scenarios
 - Open dialogue to solicit additional UAT Scenarios for usage during UAT:
 - Prepare Departmental Budget Submission
 - Administer the Budget

Next Steps

- Provide any additional UAT Scenarios (BUSN242) prior to due date.
- Review and Complete the BU Scenarios as part of the BUSN242 Response Template due **Friday, February 27, 2015.**

Question and Answer



FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

or e-mail the FI\$Cal Project Team at:

fiscal.cmo@fiscal.ca.gov

End of Presentation of Departmental UAT Scenarios

- Department of Finance (DOF) and State Controllers Office (SCO) stay for additional scenarios.
- Other Departments are excused from the session.

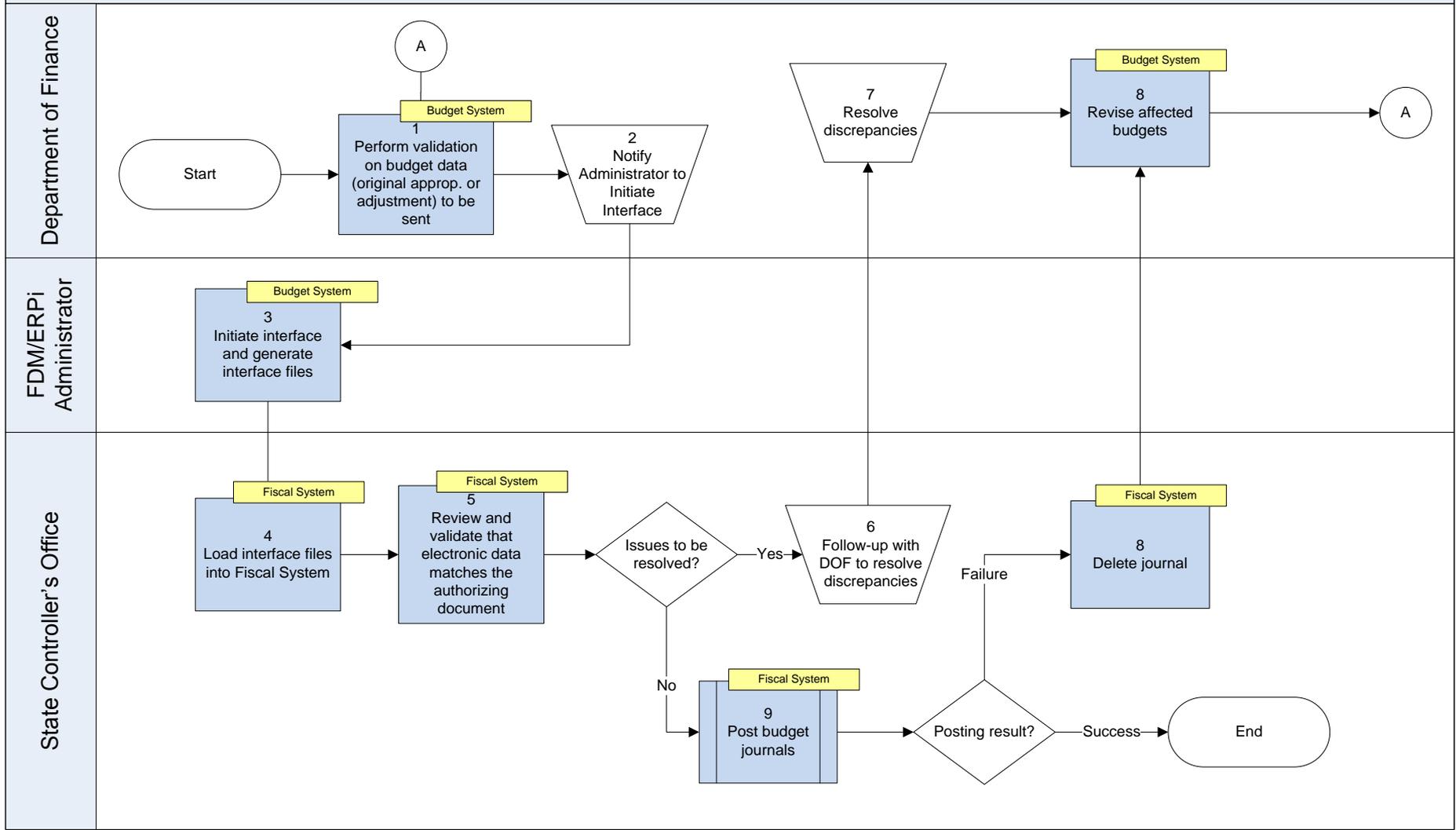
Wave 2 UAT Scenarios – DOF & SCO Only

Business Process	UAT Scenario	Brief Description
Transfer the Budget to the Accounting System	Send the Budget Act appropriations to the legacy SCO Fiscal System	Generate the interface files containing Budget Act appropriation data; send the files to the SCO.
Transfer the Budget to the Accounting System	Send appropriation adjustments to the legacy SCO Fiscal System	Generate the interface file containing appropriation adjustment data; send the files to the SCO.

Wave 2 UAT Scenarios – DOF & SCO Only

- The SCO Fiscal System will remain the Accounting Book of Record until Wave 3.
- Authorized appropriations and appropriation adjustments must be sent from the Budget System to the legacy SCO Fiscal System for budgetary control.

Transfer Budget to Accounting System – Interface to Legacy SCO Fiscal System



Wave 2 UAT Scenarios – DOF & SCO Only

- Collect Additional UAT Scenarios
 - Open dialogue to solicit additional UAT Scenarios for usage during UAT:
 - Transfer Budget Act Appropriations to the SCO Fiscal System (INFBU062)
 - Transfer Special Legislation Appropriations and Appropriation Adjustments to the SCO Fiscal System (INFBU063)

Next Steps - DOF & SCO

- Provide any additional UAT Scenarios (BUSN242) prior to due date.
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