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FI\$Cal Focus

FI\$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

FI\$CAL FALL RELEASE IS COMING SOON

The Fall Release is almost here! Soon, the statewide procurement functionality will be released as well as contract and solicitation functionality. This release will impact not just the state entities already transacting in FI\$Cal but will impact future wave, exempt and deferred departments as well as the bidder/vendor community.

Cal eProcure, the new vendor portal, is where the public and the bidder/vendor community will go to access the functionality and data that they currently get in BidSync. This includes the California State Contracts Register (CSCR), the State Contracting and Procurement Registration System (SCPRS), and the Small Business and Disabled Veteran Business Enterprise certification (SB/DVBE). This new user friendly portal has been designed to improve the experience of businesses selling products and services to the state of California.

FI\$Cal and the Department of General Services (DGS)

have been working closely to make it a smooth transition for the bidder/vendor community. Along with various communications methods (email blasts, social media messages, handouts), training materials for the bidder/vendor community will be available on the FI\$Cal website. The training will be organized by individual topic which will allow those interested in taking the training to access it by the specific functionality that meets their needs.

For state entities currently transacting in FI\$Cal, the Fall Release also includes new contract and solicitation functionality in addition to the statewide procurement functionality. The FI\$Cal training team is busy with instructor led training classes for state end users to help them prepare for the additional functionality. FI\$Cal is offering online training at www.fiscal.ca.gov/training-academy/future_release_training.html. Supplemental web based training will also be available at a later date.

FALL RELEASE QUESTIONS AND ANSWERS



Q. How do I report my procurements and contracts in SCPRS once FI\$Cal has replaced BidSync? Do I need to report all transactions?

A. Departments that are transacting in FI\$Cal no longer need to input a separate SCPRS entry. The data that is historically captured in a SCPRS entry is now captured during the execution of a contract and/or purchase order. Future Release, Exempt and Deferred departments will now enter transactions into FI\$Cal SCPRS. Transactions can be individually manually entered (like it is done in BidSync) or an upload process exists for departments who have procurement systems that can produce a file. The DGS policy for SCPRS entry dollar thresholds was updated in the State Contracting Manual (SCM, vol. 2 8.1.1). Effective July 2016 all transactions, regardless of dollar amount are required to be reported in SCPRS.

Q. Are vendors and bidders being informed about FI\$Cal replacing BidSync?

A. The vendor and bidder community (including SB/DVBEs) will access the FI\$Cal functionality that replaces BidSync using the Cal eProcure portal. This portal is user-friendly and responsively designed for mobile devices. Vendors that exist in the FI\$Cal master vendor file will be contacted with instructions on how to register and connect with their existing record. SB and DVBE businesses will also be contacted with instructions on how to login and access their certification record (and related vendor record, if applicable). Vendor and bidder related

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training materials will also be available. To avoid missing notifications for bid opportunities, it is important for vendors to register and SB/DVBEs to login and update their UNSPSC codes in their profile.

Q. What happens to existing solicitations advertised in BidSync CSCR that expire after the transition to FI\$Cal CSCR?

A. DGS released Broadcast Bulletin #: P-15-15 on November 19, 2015, with details on the transition from BidSync CSCR to FI\$Cal CSCR. State users will continue to advertise bid opportunities on BidSync until January 1, 2016. Any advertisements in BidSync that expire prior to March 30, 2016, will remain advertised in BidSync and do not need to be reposted on Cal eProcure. Any existing advertisements in BidSync, as of March 30, 2016, will need to be reposted in Cal eProcure.

Q. My department is part of a future release, how does the Fall Release affect me?

A. The Fall Release means that FI\$Cal will include the functionality that is currently included in BidSync. State users, the public and the vendor community (including SB/DVBEs) will begin using FI\$Cal for the same functionality. If you are a user that currently posts transactions to SCPRS or advertises bid opportunities in CSCR, your department should have included you in role mapping to allow you to continue doing your work in FI\$Cal. Training materials have been published on how to post to SCPRS or advertise in CSCR.

Q. How is Cal eProcure different from FI\$Cal?

A. Cal eProcure is the new online portal that will provide access to FI\$Cal data and functionality to the public and the vendor community. Specifically, the functionality being replaced in BidSync will be available via Cal eProcure. The portal is designed to make accessing FI\$Cal more user-friendly and responsive to mobile devices.

FI\$CAL SOLUTION WALKTHROUGHS

During the month of November staff from state entities scheduled for the 2016 Release participated in a series of FI\$Cal Solution Walkthrough (SWT) sessions. The SWTs provided participants a detailed explanation of FI\$Cal business processes and demonstrations of FI\$Cal System functionality across the following modules: Asset Management, Accounts Payable, Billing/Accounts Receivables, Cash Management, Customer Contracts, General Ledger/ commitment Control, Grants Management, Labor Distribution, Purchasing and Project Costing.

Each session provided participants the opportunity to hear and see examples of the FI\$Cal Solution. While some terms and process flows were familiar to those attending, there were also many new concepts introduced at the sessions. The SWTs were a great opportunity for administrators, managers, and other decision makers to see the interconnectivity of the modules and better understand which areas may require policy, procedure or process changes for their organizations. Each session also went over the benefits and key impacts of the FI\$CAL Solution and highlighted what is or is not changing due to FI\$Cal. SWT information can be found on the 2016 Release webpage at <http://fiscal.ca.gov>.

STATEWIDE BUDGETING

Here are some of the benefits of using Hyperion discussed at the Statewide Budgeting Kickoff last month:

- The ability to enter data directly into Hyperion, instead of sending templates to Department of Finance (DOF).
- The option of directly entering information or using Excel templates to upload to Hyperion.
- The ability to view and/or run reports of departmental data directly from Hyperion, supporting better tracking and management throughout the budget lifecycle.
- The ability to view and/or run reports on legislative actions and the final budget details for departmental data – similar to how departments used to view such information via the public portion of DOF’s Change Book System.

STATEWIDE BUDGETING TIMELINE

Activity	Start	End
Conduct Statewide Budgeting Kickoff	11/12/15	11/12/15
Complete Existing Hyperion Training	11/16/15	1/31/16
Configure Workstations for Hyperion and SmartView	11/30/15	1/31/16
Work with DOF Budget Analyst and FI\$Cal to Identify Budget Users and Hyperion Use Approach	01/04/16	01/29/16
Register for FI\$Cal-Provided End-User Training	04/18/16	05/13/16
Attend FI\$Cal-Provided End-User Training	05/17/16	06/30/16
Receive System Access	July 2016	July 2016
Attend DOF-Provided Training for Departmental Budget Analysts	July 2016	Sept 2016

New Partner Business Executives



Laurye Brownfield
State Controller’s Office
[Read her bio](#)



Andre Rivera
State Treasurer’s Office
[Read his bio](#)

