



**FI\$Cal**

*Financial Information System for California*

# FI\$Cal Project Conversion Kick-Off

## 2016 Release Departments

January 2016

# Agenda

Purpose

FI\$Cal Conversions Timeline

FI\$Cal Solution

Conversion Scope

Conversions Workshops Schedule and Overview

CALSTARS Extracts

Next Steps

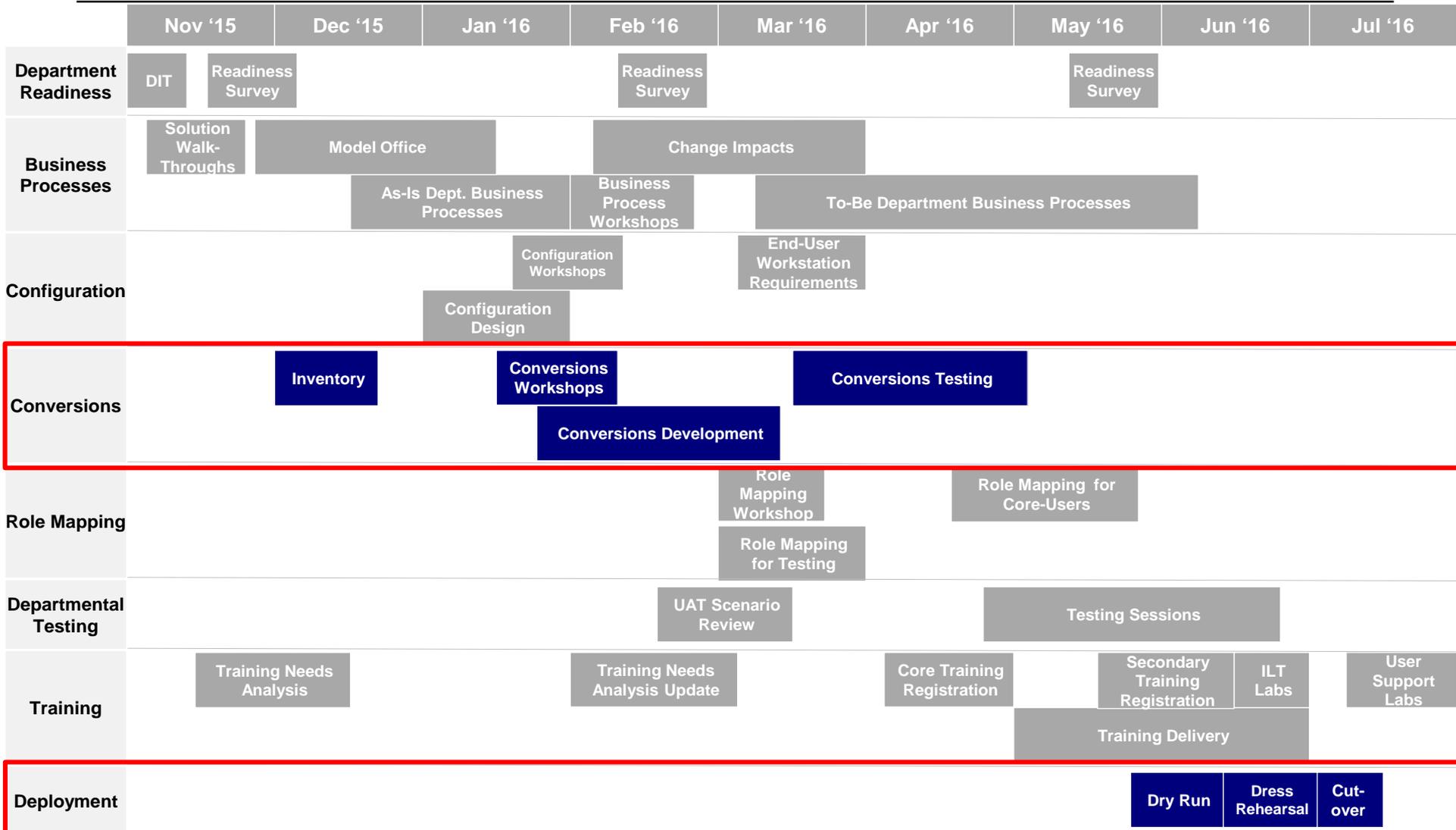
Questions

# Meeting Purpose

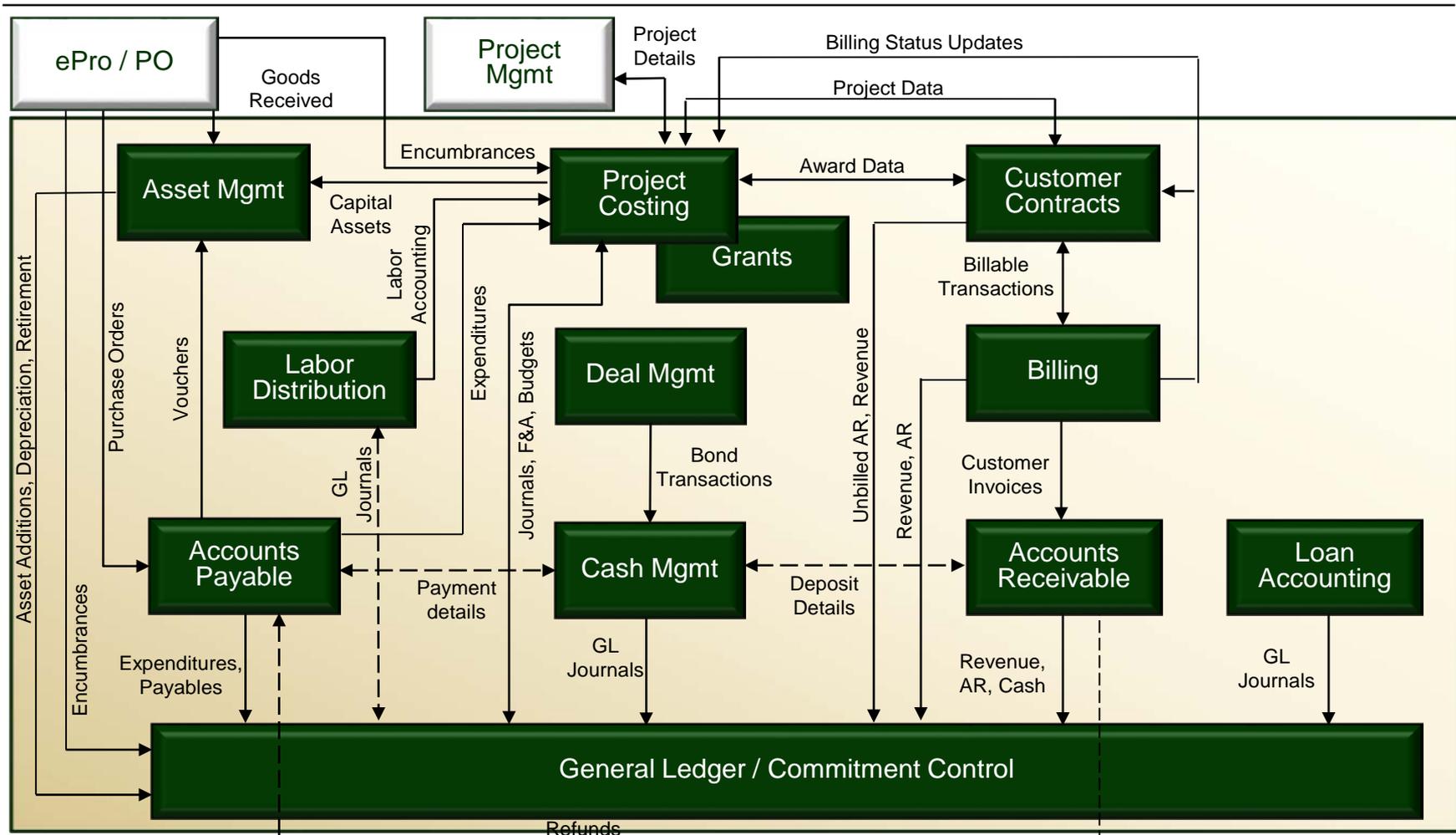
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- Prepare Departments for Conversion activities for the July 2016 Release
- Provide an overview of the Conversion scope
- Provide the Conversion timeline and workshop schedule

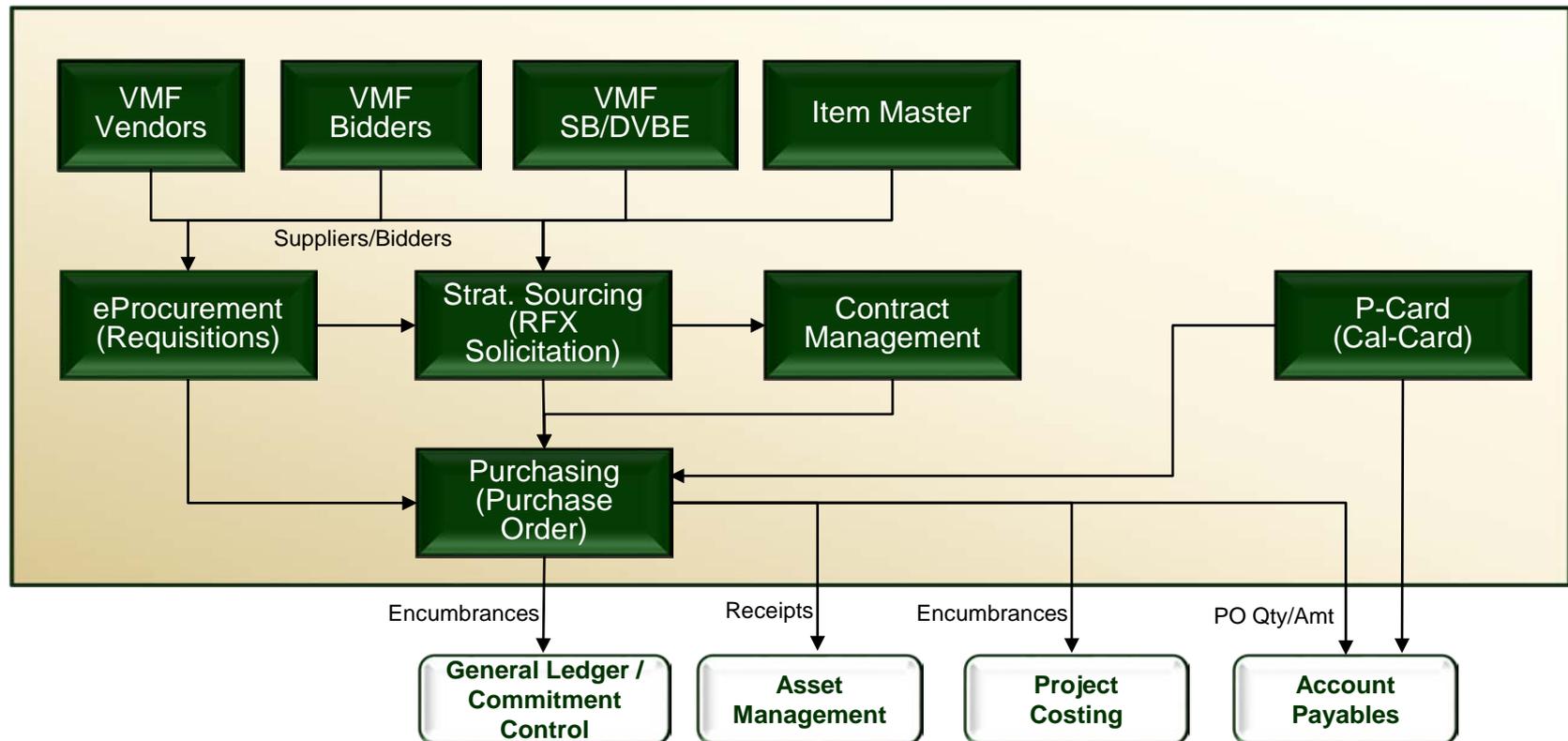
# Key Departmental Conversion Activities Timeline



# FI\$Cal Solution - Accounting



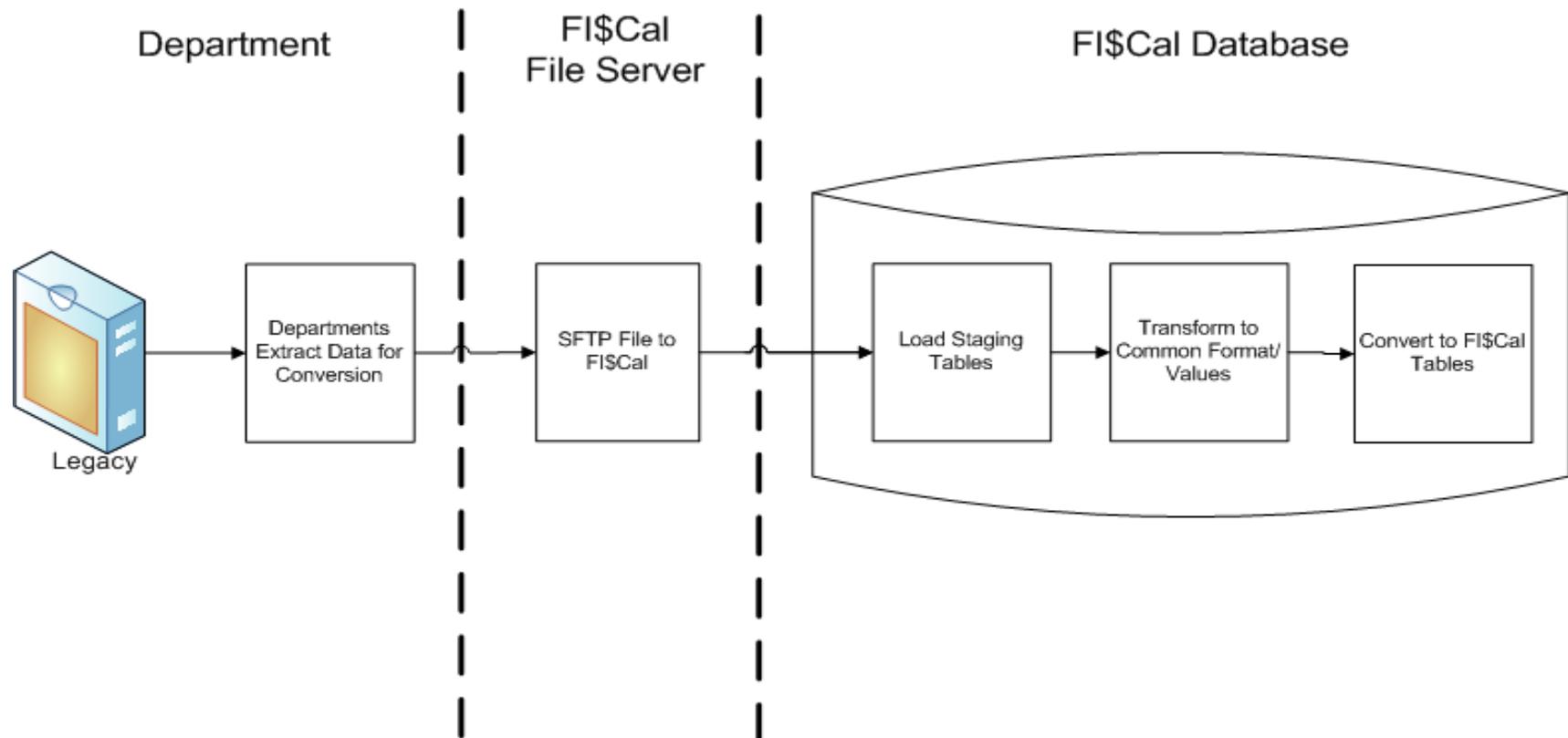
# FI\$Cal Solution - Procurement (PO)



# Conversions Scope

Module	Conversion
Accounts Payable	<ul style="list-style-type: none"> <li>• CNVAP001 - Vendors</li> <li>• CNVAP004 - Unreconciled AP Payments</li> <li>• CNVAP005 - 1099 Balances</li> </ul>
Accounts Receivable	<ul style="list-style-type: none"> <li>• CNVAR001A - Customers</li> <li>• CNVAR001B - Contacts</li> <li>• CNVAR002 - Open Receivables</li> </ul>
Asset Management	<ul style="list-style-type: none"> <li>• CNVAM001 - Assets</li> </ul>
Customer Contracts	<ul style="list-style-type: none"> <li>• CNVPC003 - Customer Contracts</li> </ul>
Grants	<ul style="list-style-type: none"> <li>• CNVGM001 - Grants</li> </ul>
General Ledger	<ul style="list-style-type: none"> <li>• CNVGL008 - GL Ledger Balances</li> <li>• CNVGL009 - Commitment Control (Budget)</li> </ul>
Procurement	<ul style="list-style-type: none"> <li>• CNVPO104 - Procurement Contracts</li> <li>• CNVPO107 - Open Purchase Orders</li> </ul>
Project Costing	<ul style="list-style-type: none"> <li>• CNVPC002A - Projects (Project)</li> <li>• CNVPC002B - Projects (Activities)</li> <li>• CNVPC002C - Projects (Teams)</li> <li>• CNVPC002D - Projects (Fund Distribution)</li> </ul>

# Conversion Data Flow



# Conversion Workshops Overview

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- Business Process overview related to each Conversion
- Conversion Layouts – explanation of key data elements/fields in the layout and scope of the data being converted
- Testing Timeframe
- Roles & Responsibilities

# Conversions Workshop Schedule

Module	Conversion	Workshop Date
Accounts Receivable	<ul style="list-style-type: none"> <li>• CNVAR001A - Customers</li> <li>• CNVAR001B - Contacts</li> <li>• CNVAR002 - Open Receivables</li> </ul>	Tuesday 1/26/16 AM
Project Costing Customer Contracts Grants	<ul style="list-style-type: none"> <li>• CNVPC002A - Projects (Project)</li> <li>• CNVPC002B - Projects (Activities)</li> <li>• CNVPC003 - Customer Contracts</li> <li>• CNVGM001 - Grants</li> </ul>	Tuesday 1/26/16 PM
Procurement	<ul style="list-style-type: none"> <li>• CNVPO104 - Procurement Contracts</li> <li>• CNVPO107 - Open Purchase Orders</li> </ul>	Thursday 1/28/16 AM
Assets Management Accounts Payable	<ul style="list-style-type: none"> <li>• CNVAM001 - Assets</li> <li>• CNVAP001 - Vendors</li> <li>• CNVAP004 - Unreconciled AP Payments</li> <li>• CNVAP005 - 1099 Balances</li> </ul>	Thursday 1/28/16 PM
General Ledger	<ul style="list-style-type: none"> <li>• CNVGL008 - GL Ledger Balances</li> <li>• CNVGL009 - Commitment Control (Budget)</li> </ul>	Tuesday 2/2/16 AM

# Conversion File Layouts

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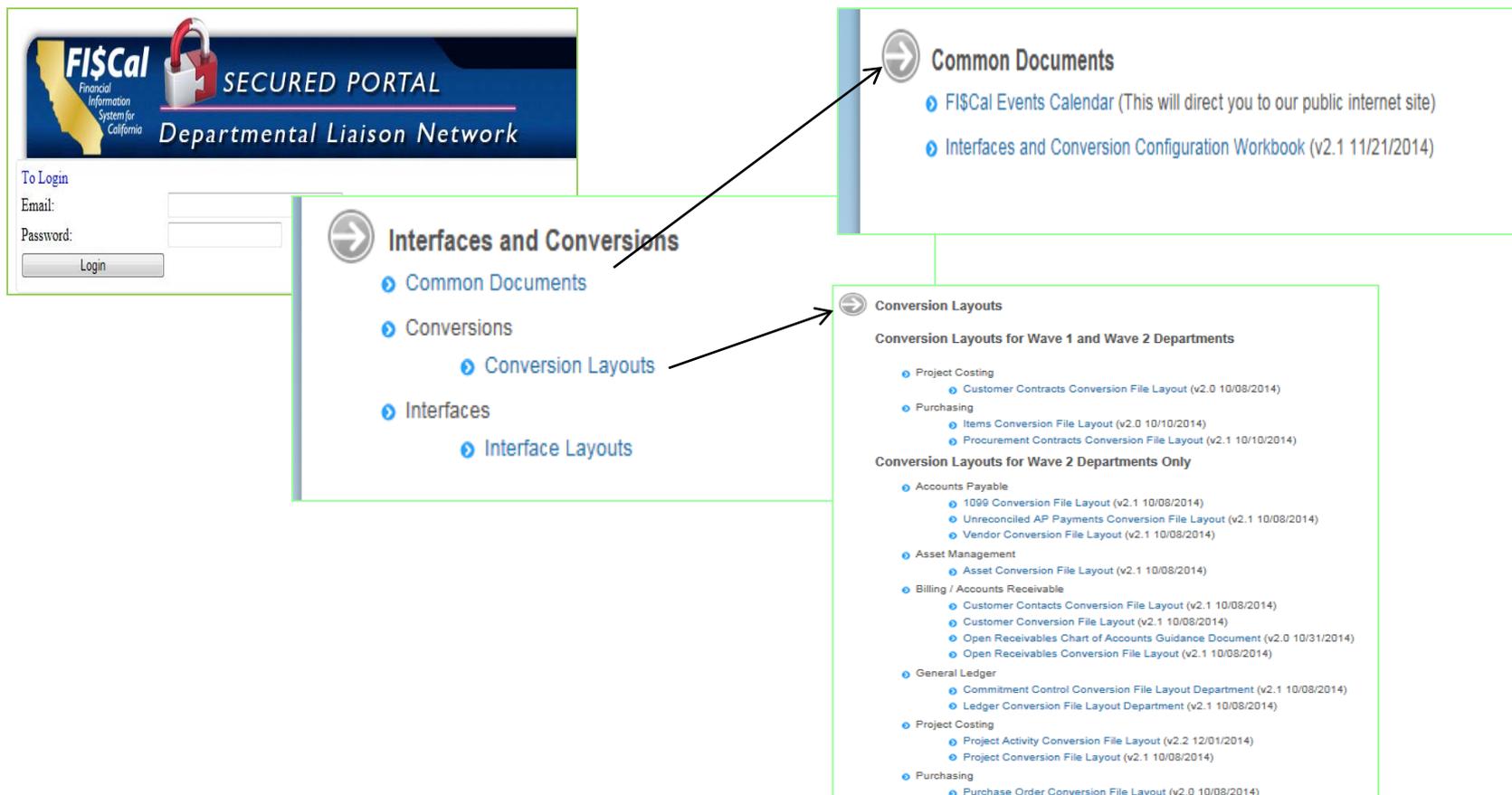
- Defines overall scope of each conversion
- Provides detailed list of data elements (fields) which need to be converted
- Provides characteristics of each field in the layout
- Provides business details and instructions for populating the layout
- Identifies Required, Conditionally Required, and Optional fields to be converted

# Sample Conversion File Layout

Grouping						
<b>PeopleSoft</b>	BUSINESS_UNIT	PO_REF	BUYER_ID	PO_DT	VENDOR_ID	ADDRESS_SEQ_NUM
<b>PeopleSoft</b>	Department Business Unit	PO Reference	Buyer ID	PO Creation Date	FI\$Cal Vendor ID	FI\$Cal Vendor Address Seq
<b>Field Type</b>	CHAR	CHAR	CHAR	DATE	CHAR	NUMBER
<b>Max Field</b>	5	30	70	10	10	5
<b>Format</b>				MM/DD/YYYY		
<b>Business Description</b>	Department's FI\$Cal Business Unit / Organization code	Enter <b>Legacy PO Number or Departmental Contract Number</b> .	Enter the official Email Address of the user which you want to be associated with this Purchase Order in FI\$Cal.  This Email Address <b>must match</b> the user email address provided as part of the FI\$Cal User Setup activity for the user. This will take place during Role Mapping.	Enter the date when Purchase Order was created.	FI\$Cal Vendor ID of the Purchase Order Vendor  NOTE: Please make sure to include any leading zeros in the Vendor ID	Enter the appropriate Address Seq ID as it appears in the FI\$Cal Vendor profile.  If left blank, the vendor address on the Purchase Order will default to the first address on file for the Vendor identified in FI\$Cal Vendor ID field.
<b>Dependency</b>			<b>Buyer Email Address</b> must match the user email address provided as part of the <b>FI\$Cal User Setup</b>		This value must match the Vendor ID in FI\$Cal.	This value must match the Vendor's Address Seq ID in FI\$Cal
<b>CALSTARS</b>	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available
<b>Required?</b>	<b>Required</b>	<b>Required</b>	<b>Required</b>	<b>Required</b>	<b>Required</b>	<b>Optional</b>
Example 1-1	0840	105-13	bdc@sco.ca.gov	04/14/2015	001369301	1
Example 2-1	0840	103-12	abc@sco.ca.gov	05/13/2015	001256781	2
Example 2-1	0840	103-12	abc@sco.ca.gov	05/13/2015	001256781	2

# Layouts on the Department Liaison Network

- Latest Layouts will be posted to the DLN before the Workshop



# Conversion Roles and Responsibilities

Activity	Team
Identify Data Source and Fields for Conversion Extract	Department
Extract Conversion Data from Legacy System to Files	Department
SFTP file to FI\$Cal	Department
Load Data to Staging Area	FI\$Cal
Identify Crosswalk Values	Department
Identify Staging / Validation Errors	FI\$Cal
Convert Data to FI\$Cal System	FI\$Cal
Identify Load Errors	FI\$Cal
Resolve Errors and Cleanse Data for next cycle	Department
Validate Converted Data (Dry Run, Dress Rehearsal, and Cutover)	Department

# CALSTARS Data Extracts

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- Conversion extracts will be available for CALSTARS Departments to assist with population of conversion file layouts
  - Vendors
  - Un-Reconciled AP Payments
  - 1099 Balances
  - Customers
  - Open Receivables
  - Purchase Orders
  - General Ledger Balances
  
- CALSTARS will be sending out a communication in the coming weeks after the latest layouts have been shared with CALSTARS

# Next Steps

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- Confirm TECH602 – Validate Conversion Inventory
- Attend Conversion Workshops starting next week

# Questions

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FI\$Cal Project Information:

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Team at:

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