



FI\$Cal

Financial Information System for California

Conversions Workshop – GL and Commitment Control

2016 Release Departments

February 2016

Agenda

Workshop Objectives

FI\$Cal Conversions Timeline

FI\$Cal Conversion Data Flow

Conversions Workshops – GL and KK Modules

Conversion Layouts Inventory

CALSTARS Extracts

Next Steps

Questions

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- Provide an overview of the Conversion activities planned for the July 2016 Release
- Provide an overview of the FI\$Cal Conversion Process
- Explain the Conversions in scope for the July 2016 Release
- Explain the Conversion Layouts and impacted business functions for the July 2016 Release
- Explain next steps to assist Departments in preparation for Conversion testing activities

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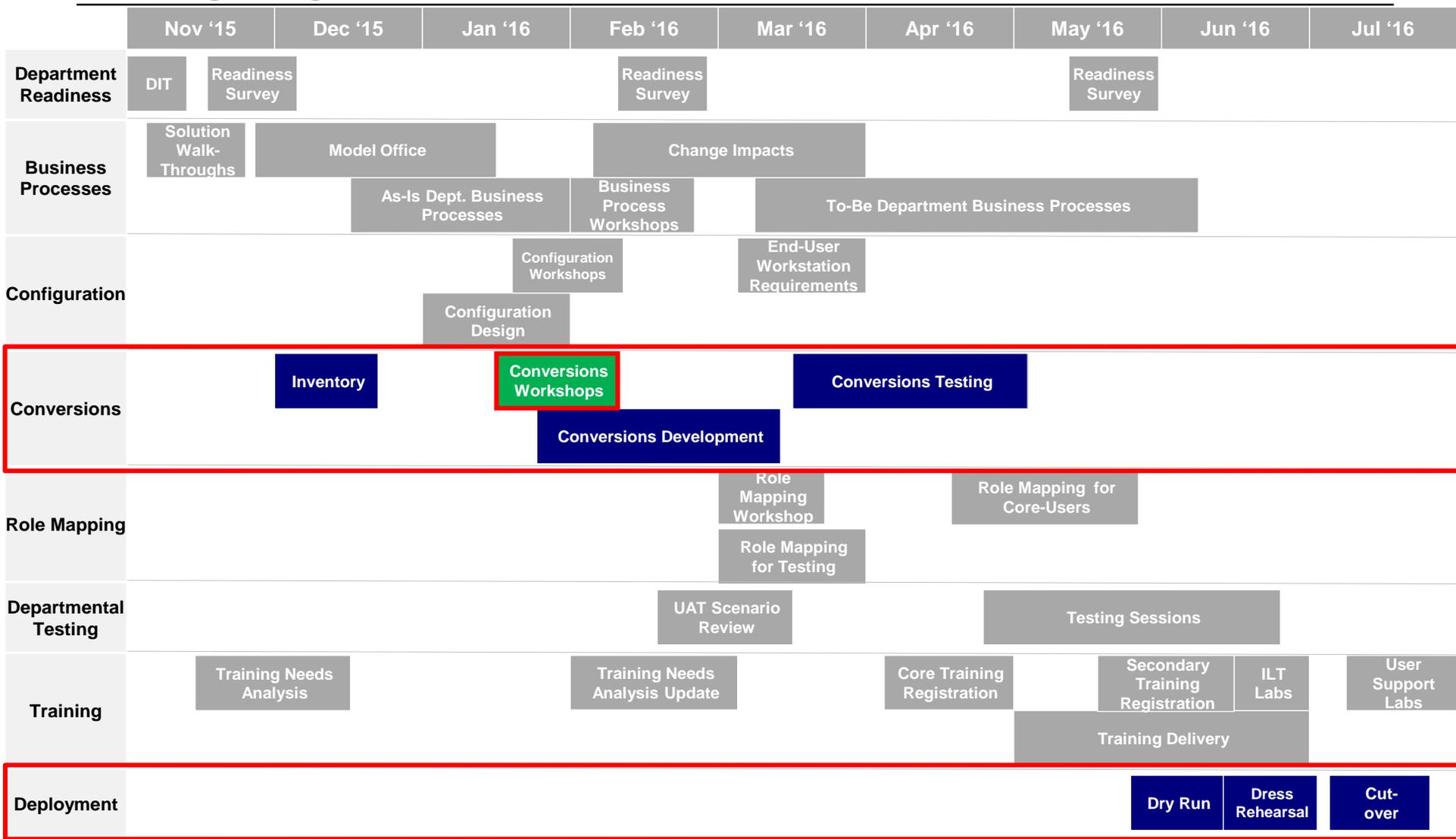
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Key Departmental Conversion Activities Timeline



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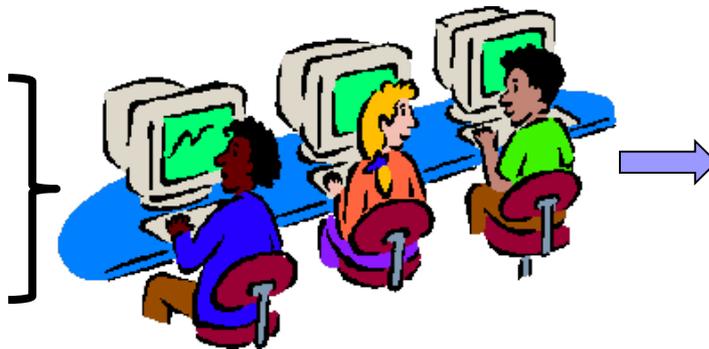
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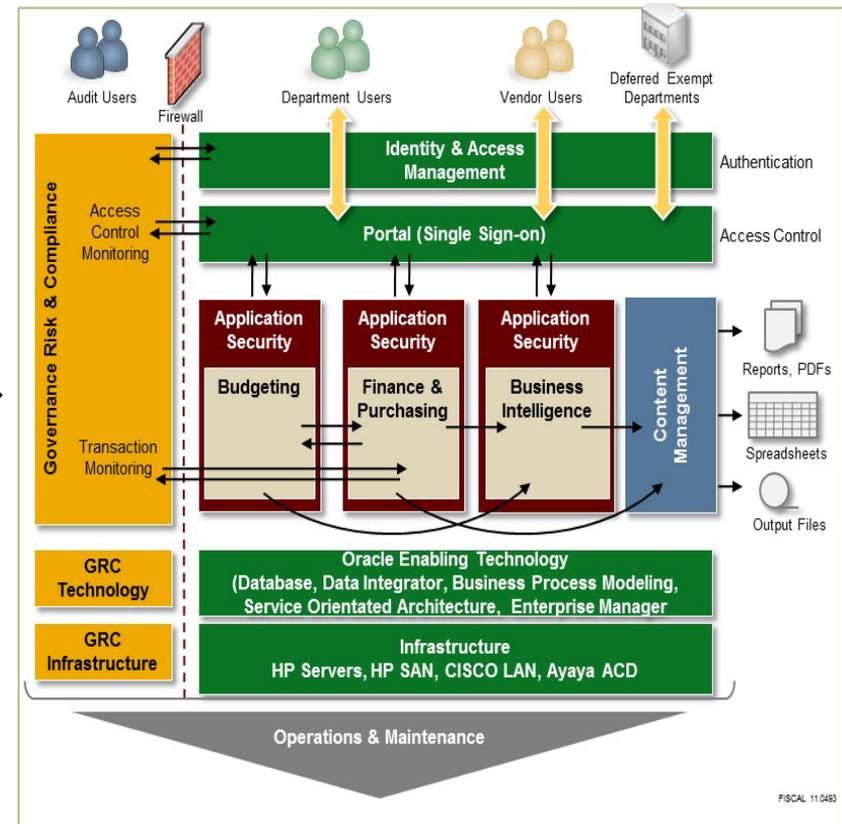
Questions

Conversion Data Flow – Manual Entry

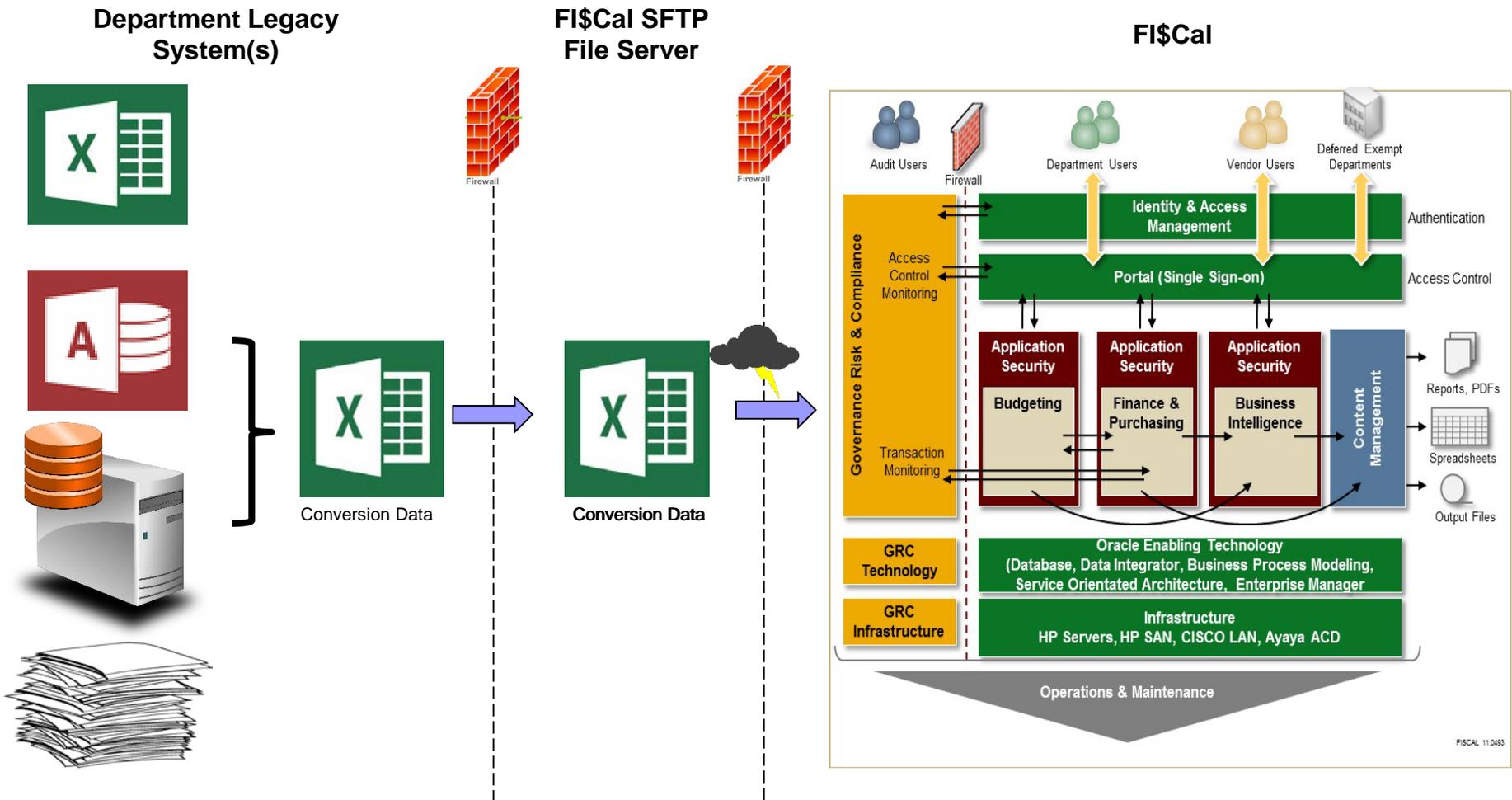
Department Legacy System(s)



FI\$Cal



Conversion Data Flow - Automatic



Manual vs Automated Conversions

- Volume and accuracy/cleanliness of legacy data are some of the key factors in selecting between a manual and automated conversion
 - Departments with < 25 (or even < 50) *confirmed* transactions for a specific conversion may consider a manual conversion approach for that specific conversion
- The following are key differences in activities performed by the Department for automated vs manual conversions:

Automated Conversions	Manual Conversions
<ul style="list-style-type: none"> ▪ Department submits data to FI\$Cal for loading as part of multiple mock conversions, dry run, and dress rehearsal cycles of testing prior to cutover into Production ▪ Department actively participates in the data correction/resubmissions process during the testing cycles ▪ Conversion test data is available for testing during User Acceptance Testing 	<ul style="list-style-type: none"> ▪ Department does <u>not</u> submit data for loading as part of mock conversion testing ▪ Department manually enters subset of transactions into FI\$Cal during dry run and dress rehearsal cycles of testing prior to keying in the entire set of transactions into Production as part of cutover ▪ Department enters subset of data for User Acceptance Testing

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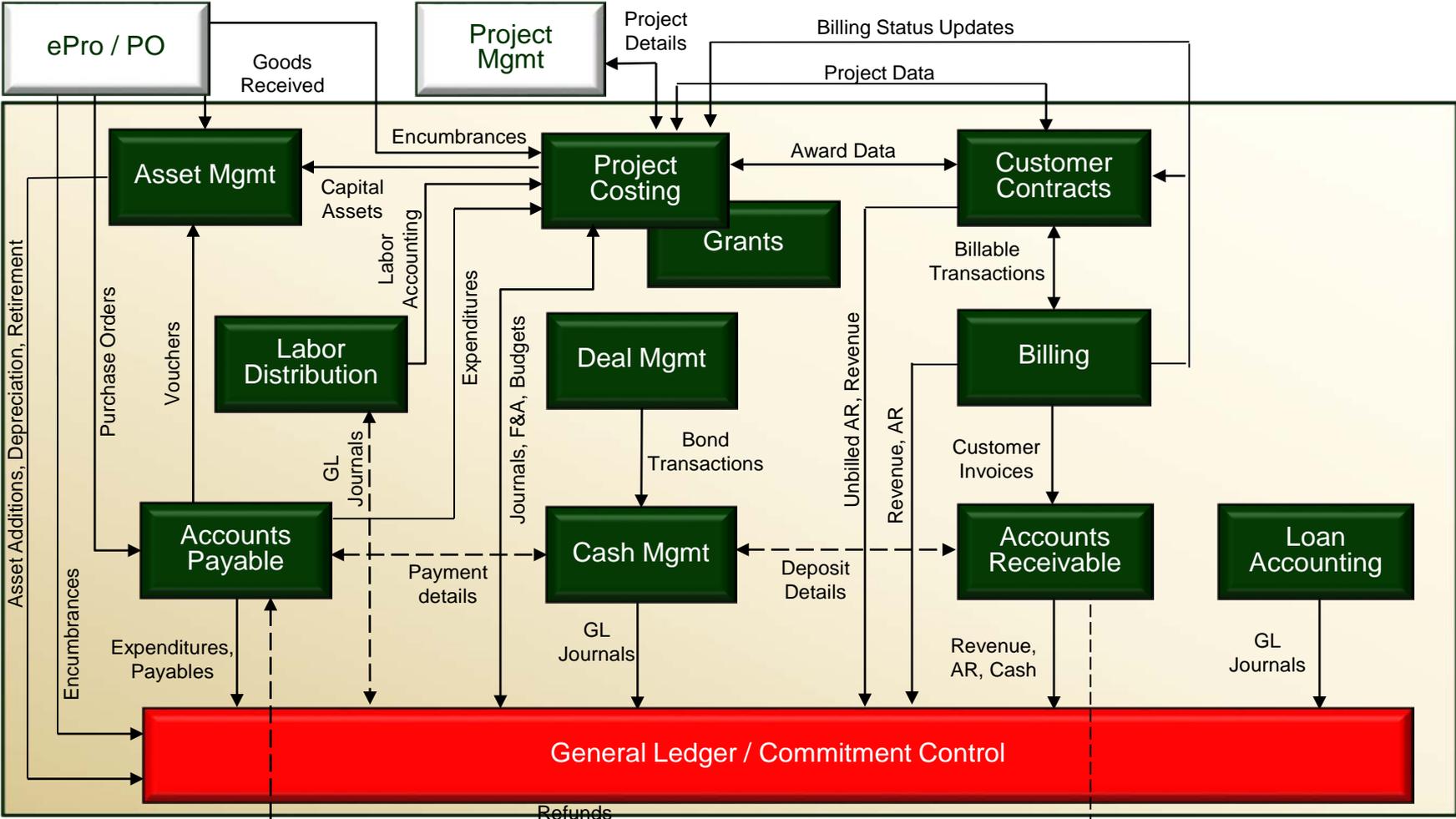
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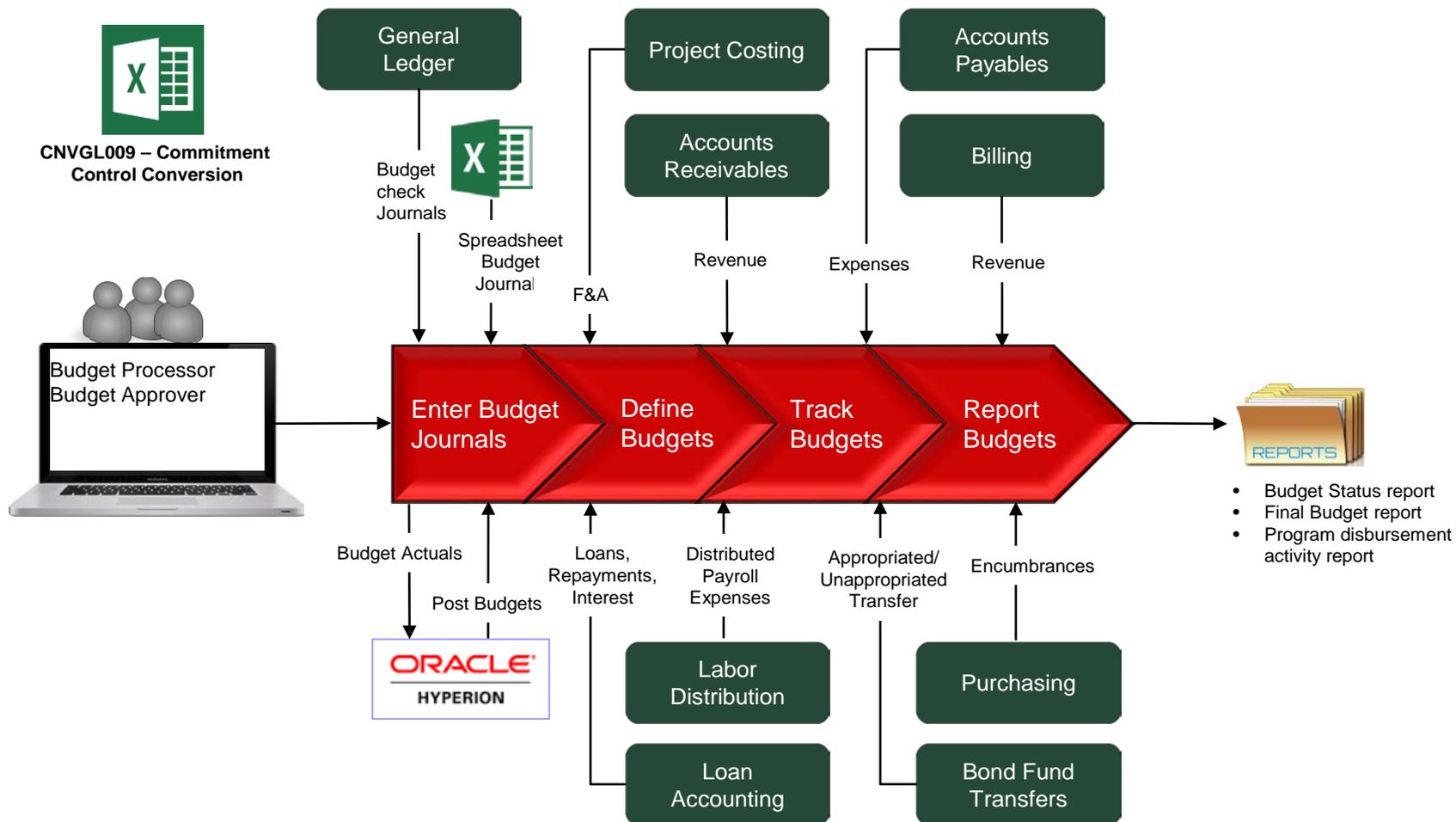
Conversions Workshop Schedule

Module	Conversion	Workshop Date
✓ Accounts Receivable	<ul style="list-style-type: none"> • CNVAR001A - Customers • CNVAR001B - Contacts • CNVAR002 - Open Receivables 	Tuesday 1/26/16 PM
✓ Project Costing Customer Contracts Grants	<ul style="list-style-type: none"> • CNVPC002A - Projects (Project) • CNVPC002B - Projects (Activities) • CNVPC003 - Customer Contracts • CNVGM001 - Grants 	Tuesday 1/26/16 PM
✓ Procurement	<ul style="list-style-type: none"> • CNVPO104 - Procurement Contracts • CNVPO107 - Open Purchase Orders 	Thursday 1/28/16 AM
✓ Assets Management Accounts Payable	<ul style="list-style-type: none"> • CNVAM001 - Assets • CNVAP001 - Vendors • CNVAP004 - Unreconciled AP Payments • CNVAP005 - 1099 Balances 	Thursday 1/28/16 PM
General Ledger	<ul style="list-style-type: none"> • CNVGL008 - GL Ledger Balances • CNVGL009 - Commitment Control (Budget) 	Tuesday 2/2/16 AM

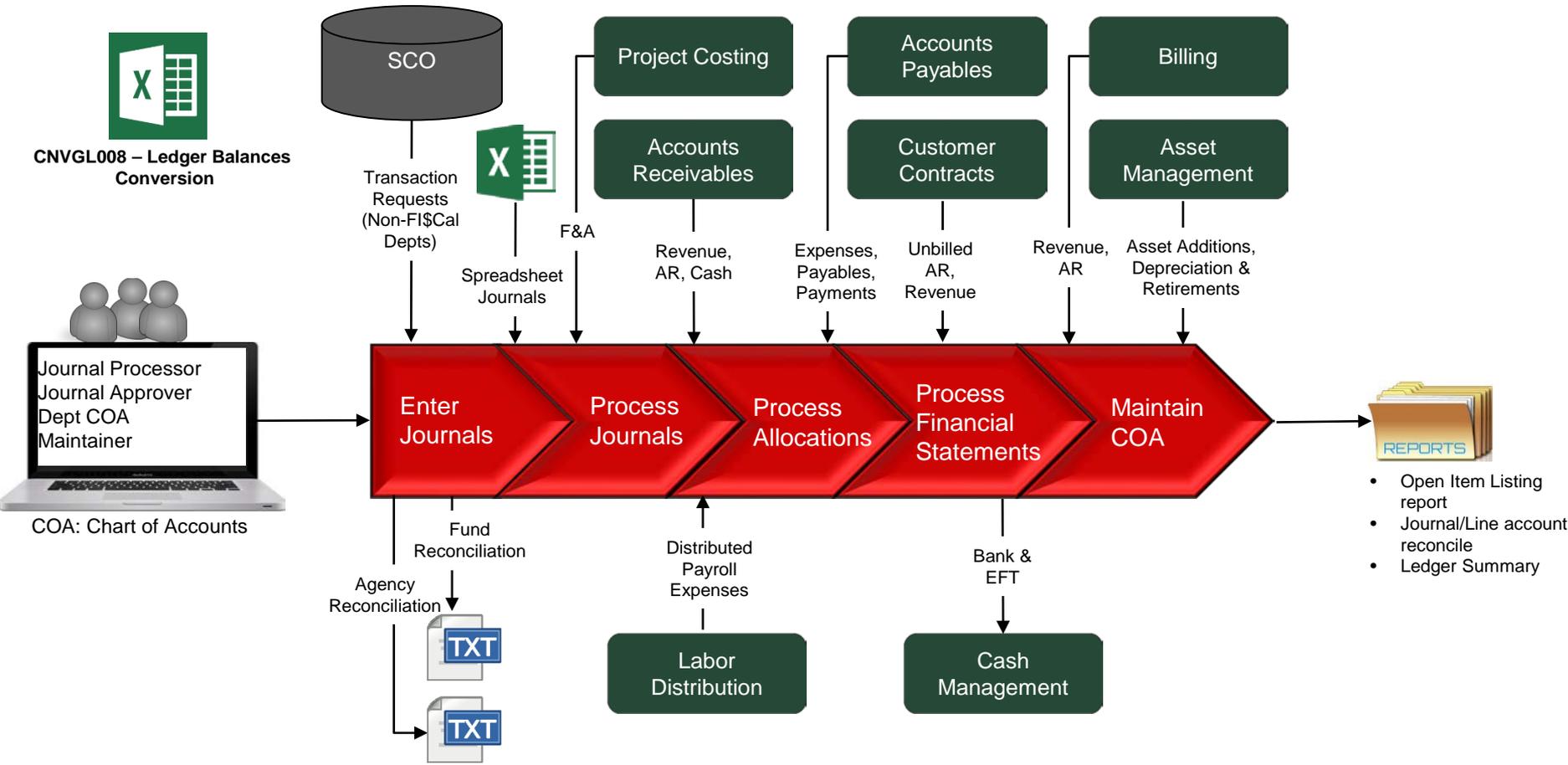
FI\$Cal Solution - Accounting



Commitment Control (KK)



General Ledger (GL)



KK and GL Conversions – Key Concepts

- Commitment Control Conversion
 - Conversion establishes remaining Appropriation balances for prior years in the FI\$Cal Commitment Control Module
 - Budgets must be established to allow Budget Checking of converted transactions
 - Conversion file is provided to FI\$Cal by the State Controller's Office
- Ledger Balances Conversion
 - Conversion includes beginning balances, activities, and accruals
 - Conversion will be executed post go-live following Year-End-Close in Departments' legacy systems (e.g. CALSTARS)
 - FI\$Cal is working with DOF CALSTARS on extracts which will assist departments with the conversion, but will also require input and involvement from the Departments
 - Additional details will be shared prior to the execution of the conversion

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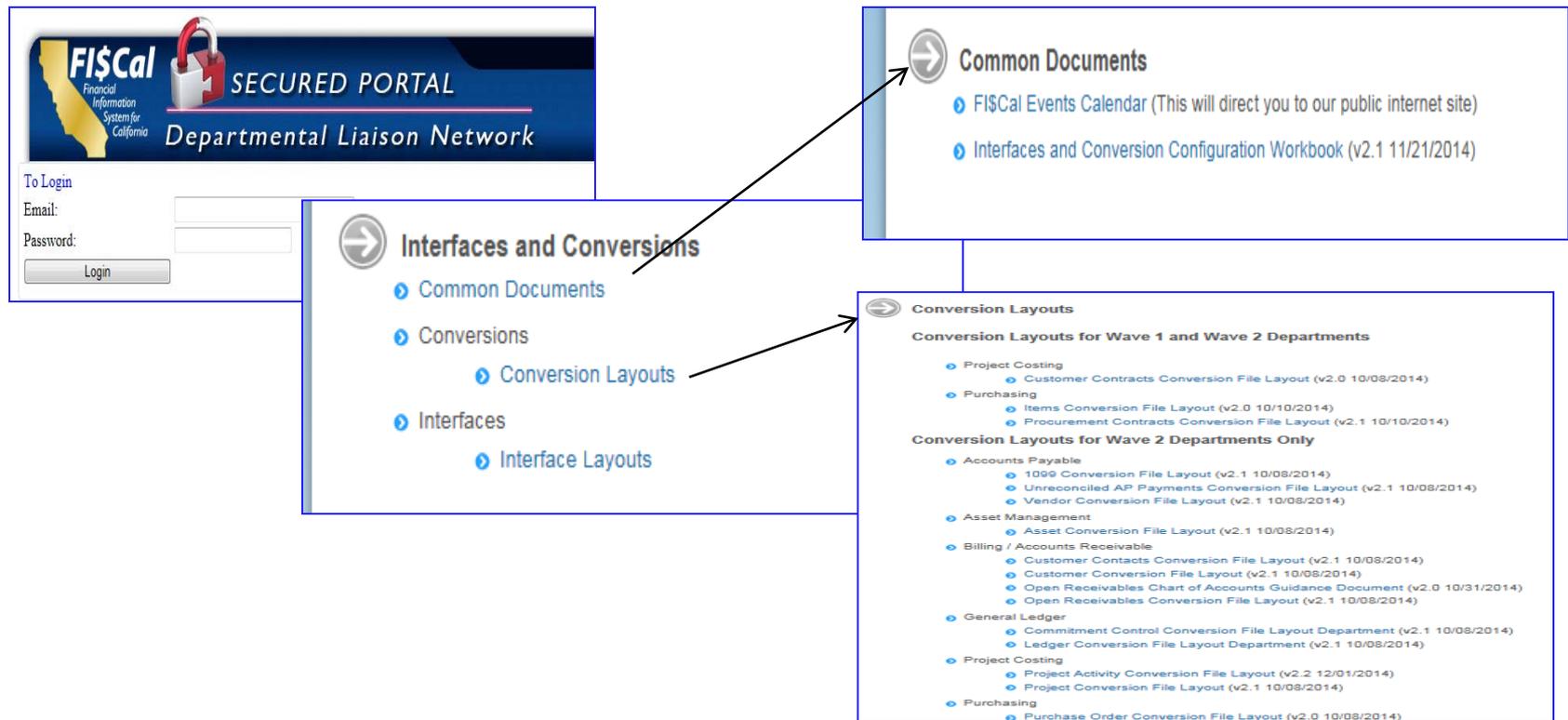
CALSTARS Extracts

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Layouts on the Department Liaison Network

- Latest Layouts and Configuration Workbook will always be available on the DLN Website (<https://dln.fiscal.ca.gov/login.aspx>)



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CALSTARS Data Extracts

- Conversion extracts will be available for CALSTARS Departments to assist with population of conversion file layouts
 - Vendors/Suppliers
 - Un-Reconciled AP Payments
 - 1099 Balances
 - Customers
 - Open Receivables
 - Purchase Orders
 - General Ledger Balances

- CALSTARS will be sending out a communication with more details

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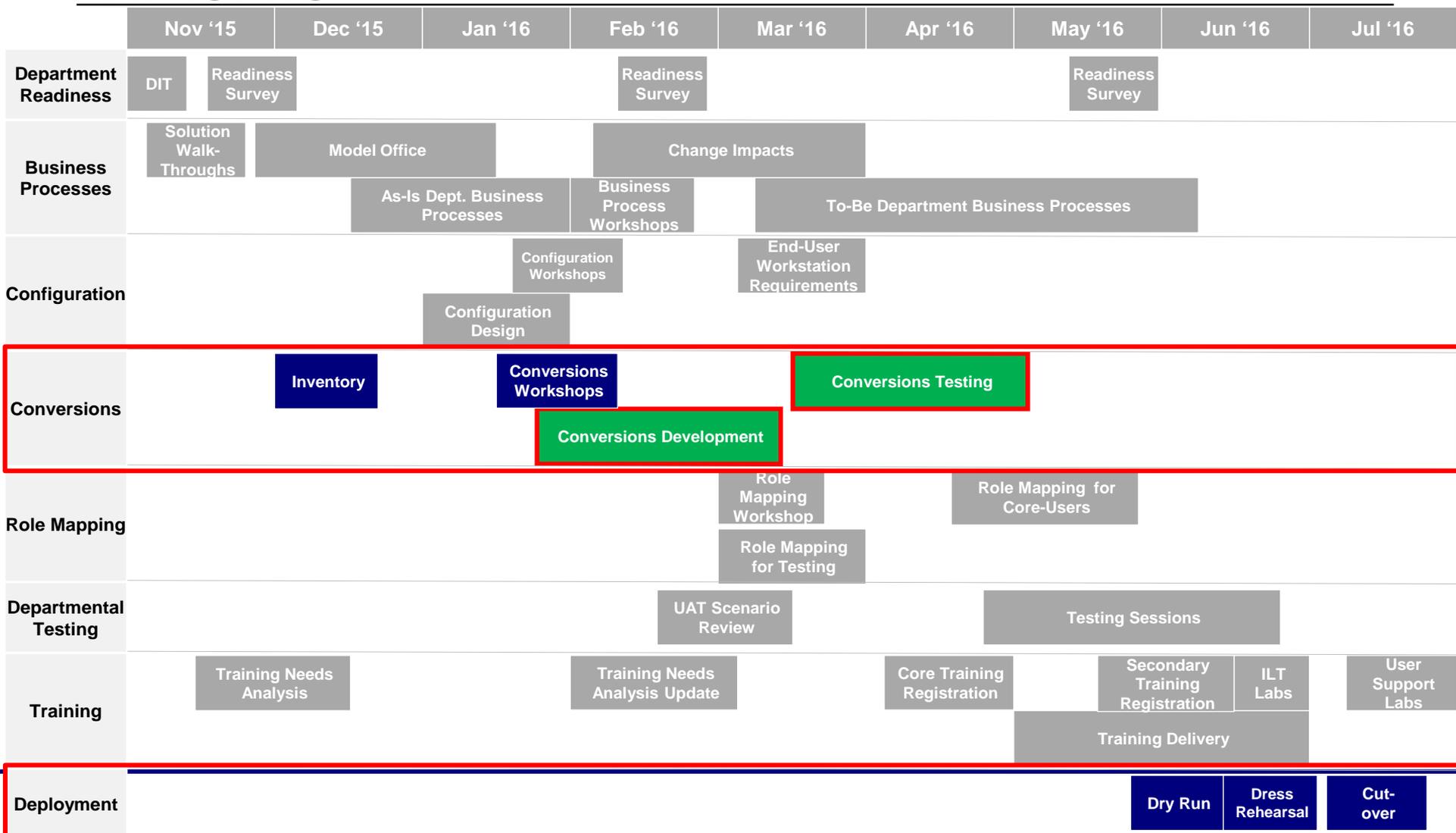
Next Steps

- Complete Task TECH602 – Validate Conversion Inventory
- Download Layouts from the DLN and review each conversion layout applicable to your Department
- Download CALSTARS Extracts
- Begin Any Design and Build Activities for non-CALSTARS conversions
- Cleanup data to be converted
- Get Ready for Conversion Testing!
 - Departments participating in automated conversions will need to submit completed conversion layouts by **March 16, 2016** for first round of conversion testing

FI\$Cal Outreach Sessions

- FI\$Cal Conversion Team will conduct outreach sessions following the workshops
 - Site visits for local departments
 - WebEx sessions for non-local departments
 - Sessions will start the first week of February
- Outreach Session Content
 - Assistance in preparing initial CALSTARS sourced conversion files
 - Support for ongoing conversion file preparation and data cleansing activities
 - Discussion of 'What to Expect' during the specific upcoming conversion test cycle (Mock 1, Mock 2, etc.)
 - Review of department readiness for the upcoming conversion test cycle
 - Support for correction of errors identified during converted file processing
 - Open question and answer period

Key Departmental Conversion Activities Timeline



Conversion Roles and Responsibilities

Activity	Team
Identify Data Source and Fields for Conversion Extract	Department
Extract Conversion Data from Legacy System to Files	Department
SFTP file to FI\$Cal	Department
Load Data to Staging Area	FI\$Cal
Identify Crosswalk Values	Department
Identify Staging / Validation Errors	FI\$Cal
Convert Data to FI\$Cal System	FI\$Cal
Identify Load Errors	FI\$Cal
Resolve Errors and Cleanse Data for next cycle	Department
Validate Converted Data (Dry Run, Dress Rehearsal, and Cutover)	Department

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FI\$Cal Project Information:

<http://www.fiscal.ca.gov/>

or e-mail the FI\$Cal Project
Team at:

fiscal.cmo@fiscal.ca.gov