



General

What are CRPs?

What and for whom (departments) is Pre-Wave being implemented?

Same question for Wave 1 and beyond.

Conference Room Pilots (CRPs) are facilitated sessions comprised of department participants to demonstrate and validate how the software can be designed and configured to meet the business needs and requirements, while operating within the new FI\$Cal business processes. CRPs evaluate the fit of FI\$Cal with the State's requirements using the draft FI\$Cal business processes.

Please see the following links to the FI\$Cal website for wave descriptions:

http://www.fiscal.ca.gov/documents/Pre-Wave_Department_List.pdf

http://www.fiscal.ca.gov/documents/2012_Department_Wave_Schedule.pdf

Do you have a list of what departments are in what wave?

Yes. A list of departments and wave assignments is available on the FI\$Cal website:

http://www.fiscal.ca.gov/documents/2012_Department_Wave_Schedule.pdf

What subjects have been covered in the sessions? What business practices will be changed?

How will the system handle the process flow?

The Department Liaison Network (DLN) corner on the FI\$Cal website contains descriptions for each of the Business Process Reengineering (BPR) and Conference Room Pilot (CRP) sessions that were planned and delivered:

http://www.fiscal.ca.gov/about-vision/department_liaison_network_corner/

BPR/CRP Descriptions – http://www.fiscal.ca.gov/about-vision/department_liaison_network_corner/documents/BPR-CRPSessionDescriptions.pdf

Communication of the FI\$Cal business processes and business process changes will be communicated to departments as part of their assigned wave implementation activities.

What can departments do now to prepare for their wave?

There are many things a department can do to prepare for the FI\$Cal Project. The place to start is with your Department Liaison: http://www.fiscal.ca.gov/about-vision/department_liaison_network_corner/documents/20121210_DLN_List.pdf

Each participating department has designated a Department Liaison to ensure the Project addresses their needs and requirements. The Department Liaison receives departmental sponsorship support, serves as the conduit between the department and the FI\$Cal Project and receives critical project information to share with and help prepare your agency or department for the change to FI\$Cal.



In addition to contacting your Department Liaison, the following activities will help to prepare departments for FI\$Cal:

- Visit the FI\$Cal website at www.fiscal.ca.gov to learn more about the Project
- Read the monthly FI\$Cal Focus newsletters
<http://www.fiscal.ca.gov/archive/FISCalFocusNewsletters.html>
- Attend the quarterly FI\$Cal Forums to stay abreast of upcoming activities and learn how those activities will affect your department
- Participate in Business Process Reengineering (BPR) and Conference Room Pilot (CRP) sessions
- Participate in “readiness” activities as assigned by the Project
- Share information with others within the department (usually through the Department Liaison)

You may send questions specific to your department or wave to the Change Management Office at fiscal.cmo@fiscal.ca.gov.

I am new to the forum. I would like to see how I can prepare my Fiscal System and Accounting branch staff to have a painless transition to the PeopleSoft/Hyperion application. Basically, I want to prepare on our end.

FI\$Cal will be a PeopleSoft (Oracle) and Hyperion product. There will be training for all end users and staff that directly support FI\$Cal. All organizations will need their legacy systems maintained and prepared for conversion when they go live.

How will time reporting uploads into the accounting system be handled?

Timesheets will be loaded into FI\$Cal in either one of two ways:

- Through an Excel based upload using a predefined template
- Through an interface process from a departmental time capture system

How does MyCalPAYS implementation fit into the FI\$Cal implementation? Is it true that a Department cannot go on FI\$Cal until they are on MyCalPAYS?

The FI\$Cal implementation is independent of MyCalPAYS.

Will paper claim schedules be eliminated? Will financial statement reports run directly from the new system?

Paper claims will be eliminated for FI\$Cal departments. The State Controller’s Office will continue to accept paper claims from non-FI\$Cal departments.

How does FI\$Cal handle direct transfers?

Direct transfers are an open item for Accounts Receivable (AR), Accounts Payable (AP), and General Ledger (GL) modules. We are working on drafting the process, and will provide all of the details when the process is finalized.

Outreach

How do you decide who the users are for the sessions? Some are overlapped and will require more than 2 people attending. Can the descriptions be better so we really know who to send?



The departments decide which users are sent to each session. If your department would like to send additional attendees, please contact FI\$Cal at fiscal.cmo@fiscal.ca.gov or your respective Department Liaison Network (DLN) representative to see if additional attendees can be accommodated. If you have a question about a description of a session, please contact the Change Management Office (CMO) mailbox for additional information (fiscal.cmo@fiscal.ca.gov).

Some sessions overlap in different areas. Is it possible to send more than 2 people to each session?

In most cases, it is okay to send more than two people if you have communicated your request with us via email at fiscal.cmo@fiscal.ca.gov so we can be sure the room will accommodate additional staff.

Funding and Costs

How is the project being funded for the current State Fiscal Year (FY)? How will it be funded once implemented by a particular department?

The funding split for the FI\$Cal Project is established through Fiscal Year 2016/17 and into one year of maintenance and operations, Fiscal Year 2017/18, utilizing a combination of General and Special Funds. The funding split thereafter, has yet to be determined. However, once the FI\$Cal System is fully implemented, usage metrics can be utilized to establish an equitable allocation of costs.

Technology

I am a developer for EDD's ORF system. I would like to know how FI\$Cal is going to affect the existing ORF system? What will FI\$Cal provide and how should I plan to integrate or retire EDD's existing ORF system?

FI\$Cal held an Office Revolving Fund (ORF) Conference Room Pilot (CRP) Session and two EDD staff members (identified by EDD) were invited to participate in the CRP Session. Your coworkers may have information to share. If you have additional questions, you may submit them to the FI\$Cal Change Management Office at fiscal.cmo@fiscal.ca.gov.

Will deferred departments with a fully implemented ERP be going to FI\$Cal or will they be interfacing with FI\$Cal?

Those departments with a fully implemented ERP will be interfacing.

How and when will the data from the existing systems (CALSTARS and others) be interfaced?

Departments will continue using their existing systems until they are operational within FI\$Cal. The Project's Legacy System Data Analysis (LSDA) Team will meet with departments prior to their wave implementation to determine which existing systems will be replaced or interfaced.

Testing and Training

We would like to begin testing interface with our existing database system at least a year before we go live (Wave 4). Is it possible for FI\$Cal to provide training and test environments early?

Outreach for Wave 4 will be communicated in a timely manner. Access to training and test environments will be discussed closer to the wave initiation.



When will managers and supervisors be trained? Same time as core users? If not, how can they review work?

Managers and supervisors will be trained at the same time as core users. Training will be conducted approximately 2-3 months prior to the go live date.

Who will be trained 1st, 2nd and 3rd, when, and how?

All wave departments will prepare for the go live by successfully participating in the FI\$Cal End User Training approximately six to eight weeks prior to their respective go live date. Those users that will be utilizing FI\$Cal on a daily basis are considered Core Users and will receive training priority. Next in training priority are those that will only occasionally utilize the System, Secondary Users.