



Is it possible to capture recycled content and recycled consent category?

Yes. Beginning in Wave 1, there will be a field where users can specify the recycled category. Queries will be available to allow users to extract the information in the recycled categories.

Regarding vouchers, when the spreadsheet is uploaded to FI\$Cal, will the entry errors be identified right away?

If there are validations that failed, the user is required to go into the System (i.e., chartfield validations) to view the errors.

Which PeopleSoft modules are in Wave 1, 2, 4: A/P, A/R, GL, Budgets, Project, Grants?

Please refer to the [FI\\$Cal Functionality by Wave](#) document on our website.

Does "reportable payments" apply to Wave 1 only or are specialized payment systems considered out of scope for FI\$Cal?

1099 reporting will be available in Wave 1. For any Wave 1 department creating vouchers within FI\$Cal, the associated "reportable payments" reporting will be handled by the Board of Equalization. When creating vouchers or payments outside of FI\$Cal in Wave 1, departments will continue to create 1099s and submit the information to FTB and the IRS. As we move through each wave, we will evaluate the specialized payment system process.

How will FI\$Cal address vendors who are also Small Business or Disabled Veteran Business Enterprise certified who are required to use North American Industry Classification System codes vs. the United Nations Standard Products and Services Code?

Small Business/Disabled Veteran Business Enterprise (SB/DVBE) vendors currently provide their line of business classification during registration using North American Industry Classification System (NAICS) codes. Since the SB/DVBE certification data is still stored in BidSync in Wave 1, the NAICS classification will continue to be used. In Wave 2 when BidSync functionality is moved to FI\$Cal, DGS will determine if they will continue to use NAICS or switch to United Nations Standard Products and Services Code. PeopleSoft supports both codes.

Efficiency may occur for an agency but at the expense of other agencies. How will these be evaluated and decided assuming state efficiency is the goal?

When FI\$Cal was launched, Business Process Reengineering sessions were held with a cross section of departments, regardless of their wave in the Project. In addition, Conference Room Pilots are conducted for every wave with new functionality. Many efficiency-related decisions are made in these sessions.

Will Wave 3 and 4 also deliver new functionality or just add departments?

Business intelligence will be implemented in Wave 3 with the ability to do deep dive data analysis. There will be no additional functionality in Wave 4 but FI\$Cal's transparency website will be rolled out.

Which departments are in Wave 1 and Wave 2?

A list of Wave 1 departments is available on our website or by clicking [here](#). As for future waves, the FI\$Cal Project is currently updating the Wave Schedule to reflect the changes associated with the Governor's Reorganization.

Will all other waves closely follow the same conversion functional dates as Wave 1?

Yes, however the dates may vary slightly.

What is the approach for the labor and cost allocation processes?

Labor Distribution and Cost Allocation (referred to as "GL Allocation" in FI\$Cal) are separate FI\$Cal business processes, both falling within the General Ledger (GL) module in the FI\$Cal System. Business Process Designs have been developed for each of these two processes and will be presented to departments during the GL Business Process Workshops for their respective wave.

Does the voucher reference our department information only or is it grouped with other departments?

There will be one voucher per vendor invoice, not multiple invoices from multiple departments collected into one payment voucher.

Does check sent only reflect our voucher (invoice) and does it replace State Contract & Procurement Registration System (SCPRS) entries?

For Wave 1 departments, one SCO warrant will be issued per voucher.

For Wave 1 departments, all Purchase Orders created in FI\$Cal will be reported to SCPRS via an automated process; no duplicate data entry is required in SCPRS.

If a receipt is not done, will the System allow you to create a voucher?

Users will have the ability to create a voucher without a receipt, but if a purchase order (PO) and receipt are required for that specific purchase, the voucher will fail the matching process.

Will Reportable Payment Indicators (RPIs) still be used to identify reportable payments?

The concept of RPIs will be used, but the new term is Vendor Classification.

Who will be the owner of entering a new vendor?

Each department will assign the role of Department Vendor Processor to the staff that will be entering and updating vendor information in the Vendor Management File (VMF). Existing vendors will be converted into FI\$Cal using an automated process. The departments will

provide their vendor data in a specified format, which will then be consolidated with vendors from the other departments to create a single statewide vendor file in FI\$Cal.

Will it be possible to create contract numbers separate from Purchase Orders and will it be possible to add/delete/edit lines/products?

Procurement contracts are not in scope for Wave 1. In Wave 2, yes, the contract ID will be different from the Purchase Order number, and users will be able to add/delete/edit line items in a PO that is created using a contract ID.

If Exempt departments want to interface with SCO for on-line payments to the vendors, who and when should we interface the contact?

If an exempt department wants to make Electronic Funds Transfer (EFT) payments to its vendors, the department needs to adopt the State Controller's Office (SCO) current electronic claim EFT format (commonly referred to as SCO's tape claim process) as spelled-out in SCO's "*Electronic Claim Submission Requirements Manual*" found on the SCO website. A department would work with SCO to adopt this EFT protocol, and the manual claim (paper claim) process would be replaced by this electronic claim process. There are certain requirements which qualify a department to submit electronic claims to SCO. If the department's claims qualify for electronic claim submission, these claims can be made via EFT.

The FI\$Cal Project team is still in early stages of investigating and developing a viable and secure solution to how a non-FI\$Cal department will pay its vendors through FI\$Cal. However, until this solution can be developed, SCO's current EFT electronic claim process is available for departments wanting to pay vendors via EFT, provided they can meet SCO's qualifications.

Will there be more Wave 1 office hours scheduled?

Office hours will be scheduled based on departments' need. If you would like to schedule more office hours, send an email to the FI\$Cal CMO mailbox: fiscal.cmo@fiscal.ca.gov

Will departments be able to assign their own Purchase Order or contract numbers in the System?

No. The purchase numbers are auto numbered which is considered best practice.

Can a requisition be approved and submitted without a United Nations Standard Products and Services Code (UNSPC)?

No. UNSPC codes are a required element for every line item on a requisition or Purchase Order.

Is the Cal Card method of payment going away?

No. Cal Card is a part of Wave 1 implementation and is not going away.

How much of the data conversion will you convert into the new System and how far back will you convert?

The type of data and the age of the data will be based on the business need of the functionality being implemented in each wave.

Where will the account funding information be entered?

The accounting information is entered in the Purchase Order and then flows over to the voucher.

Is there an approach for support being considered for the exceptionally small departments?

California Health and Human Services Agency (CHHSA) created a Special Work Action Team (SWAT) to help their departments come up with ways to implement FI\$Cal. If you would like contact information for CHHSA's SWAT team, send an email to the FI\$Cal CMO mailbox: fiscal.cmo@fiscal.ca.gov

In addition, the IT Leadership Academy is working on models for "as is" processes and organizational change management. They have agreed to partner with us to ensure both projects are in alignment with FI\$Cal. Departments will be able to use this information to help with their implementation.

Will we be able to enter our own language in Purchase Orders?

Yes. There will be an opportunity during workshops and after implementation.

Departments are required to send SCO Audits a paper copy of all contracts. Does a scanned copy of those contracts attached to the requisition, Purchase Order or voucher qualify as the paper copy?

Yes.