



One state. One system.

User Community Forum

August 17, 2016

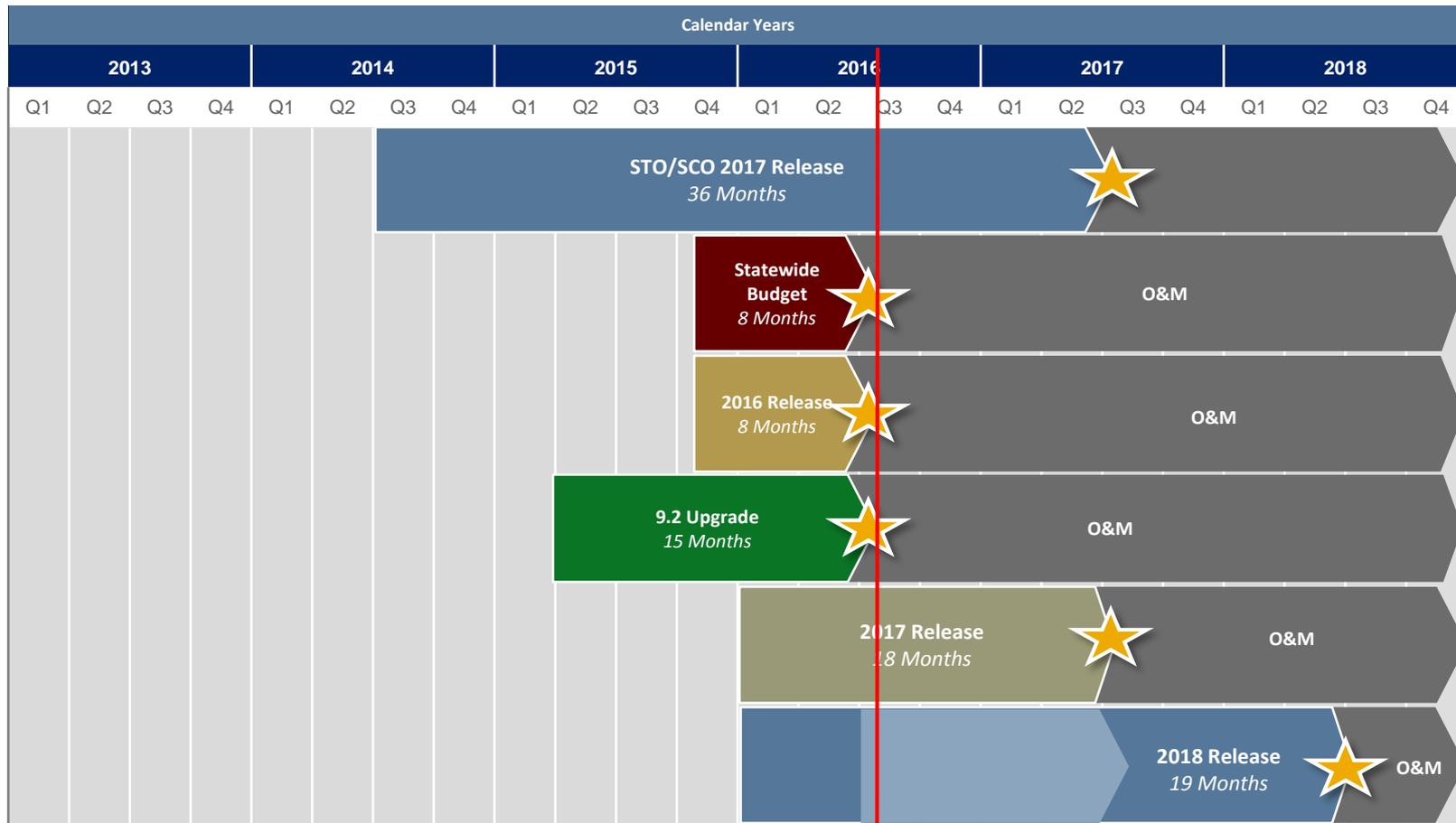


Michael Muth

FI\$Cal Onboarding Manager

Agenda

- Project Status
- SCPRS Upload
- Overview of Changes When SCO/STO Control Agencies are Implemented (July 2017)
- FI\$Cal Service Center:
 - *What we've heard from you*
- Close



Annette Harrison & Ashley Mistler

DGS Statewide Procurement

Department of General Services

SCPRS Upload Process,
Education, and Resources
(SUPER) Team

Introductions

- * SUPER Team
 - * Annette Harrison
 - * Ashley Mistler
 - * Cyrita Pacheco

What We Do

- * eProcurement Unit
 - * SCPRS Upload Process, Education, and Resources (SUPER) webpage is up
 - * <http://www.dgs.ca.gov/pd/Programs/caleprocure/caleprocurebuyers/SUPER.aspx>
 - * SUPER team is starting to actively engage with departments to assist with SCPRS entries
 - * Guides and Resources for SCPRS Transactions

SUPER Tool

The screenshot displays the Microsoft Excel interface for a file named 'SUPER_Tool.xlsm'. The ribbon includes 'File', 'Home', 'Insert', 'Page Layout', 'Formulas', 'Data', 'Review', 'View', and 'Acrobat'. The 'Home' ribbon is active, showing options for Clipboard, Font, Alignment, Number, Styles, Cells, and Editing. The spreadsheet grid shows columns A through K and rows 1 through 21. The following table represents the data visible in the spreadsheet:

	A	B	C	D	E	F	G	H	I	J	K
1	Characters <15	Characters <44	Config Workbook	Numbers <5	Y or N	Config Workbook	Config Workbook	Number <3	Character <2000	Config Workbook	Config Workb
	DGS Billing Code	Purchase Document #	Change Order Reason	Line Number	Cal Card (Y/N)	Acquisition Type	Acquisition Sub Type	Number of Offers	Purpose	Potential Beneficiaries	Low Bid Not Accepted Rea
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The bottom of the screenshot shows the Windows taskbar with various application icons and the system tray displaying the date and time as 12:35 PM on 8/10/2016.

What happens to your data?

1. Send completed sheet to eProcurement for validation.
2. eProcurement converts file to a CSV ready for upload to Fi\$Cal.
3. eProcurement sends CSV file back to department ready for upload.
4. Department will login to Fi\$Cal and upload file.

Department Success

*Board of Equalization:
Renee Moore

Contact Us

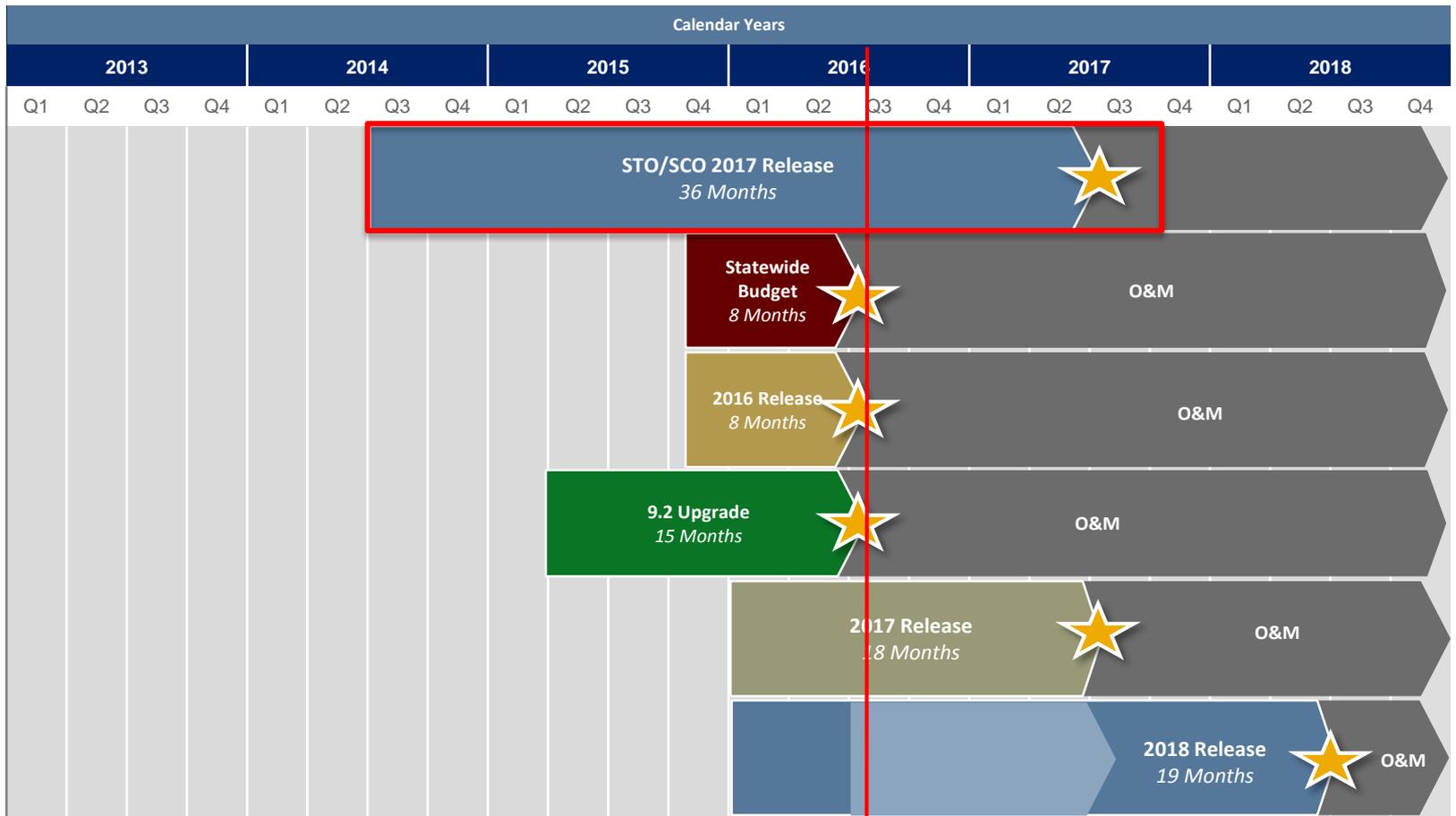
- * For any questions regarding the SUPER Tool, video, and/or SCPRS Upload, please contact the SUPER Team at: eProcure@dgs.ca.gov
- * For questions related to FI\$Cal access or the FI\$Cal system, please contact the FI\$Cal Service Center (FSC) at: fiscalservicecenter@fiscal.ca.gov or 855.347.2250



Thank you for your time!
We look forward to hearing
from you.

Bill Harrigan

State Controller's Office (SCO)



SCO/STO Release (R17)

- Transition of Accounting Book of Record to FI\$Cal
- Integrated payment processing and cash validation
- Process or approve receipts and journal entries in FI\$Cal
- Process and track bond and loan activity

SCO/STO Release (R17)

- Prepare revenue estimates and cash flow projections
- Perform cash management functions
- Statewide year end financial statements
- Warrant status and reconciliation

R17 Impacts

- Wave 1 & 2, release 2016 & 2017 departments, and SCO and STO will all be operating in the same system – FI\$Cal
- FI\$Cal becomes the Accounting Book of Record for the State of California

R17 Impacts

- Future Wave, Deferred, and Exempt Departments will be operating in their current systems, not in FI\$Cal
 - The financial information for these departments, must be in the FI\$Cal System so SCO can do daily budget and cash tracking, payment authorization and end of year statewide financial reporting

R17 Impacts

- It is the intent to minimize the impact of this change on future wave, deferred, and exempt departments

R17 Impacts

- Important to note – the SCO's Payroll processes are not in scope for the FI\$Cal Project. No changes are anticipated to payroll processes.

What's <i>changing</i> for future wave, deferred and exempt departments	What's <u>NOT</u> changing for future wave, deferred and exempt departments
Chart of Accounts (COA)	CalATERS
Agency Reconciliation Report	STD 218 process (claim schedule)
Fund Reconciliation Report	Specialized Payment Systems (electronic claims)
View Direct for financial transactions will be retired	Warrant Post issuance process
Some interfaces may require changes	Electronic Deposit Form (EDF) (State Treasurer's Office)
	Electronic Fiscal Input Transaction System (EFITS)
	Journal Entries requested by Departments
	Payroll processes
	Year End reports

R17 Impacts by Release

- Current FI\$Cal Departments
 - Wave 1, 2, 2016 Release
 - 2017 Release Departments
- Future Release & Exempt/Deferred (FRED) Departments
 - 2018 Release Departments
 - Deferred
 - Exempt

FI\$Cal Depts.

- All one book of record
 - One entry, one system
 - Workflow
 - Expedites

FREDS

- Same processes, different system
- Updated interfaces
- System access for information

Next Steps

- September Forum
- Business Process Workshops - October
- Interface Supports Sessions - September
- Interface Testing Kickoff - October
- Role Mapping/Training



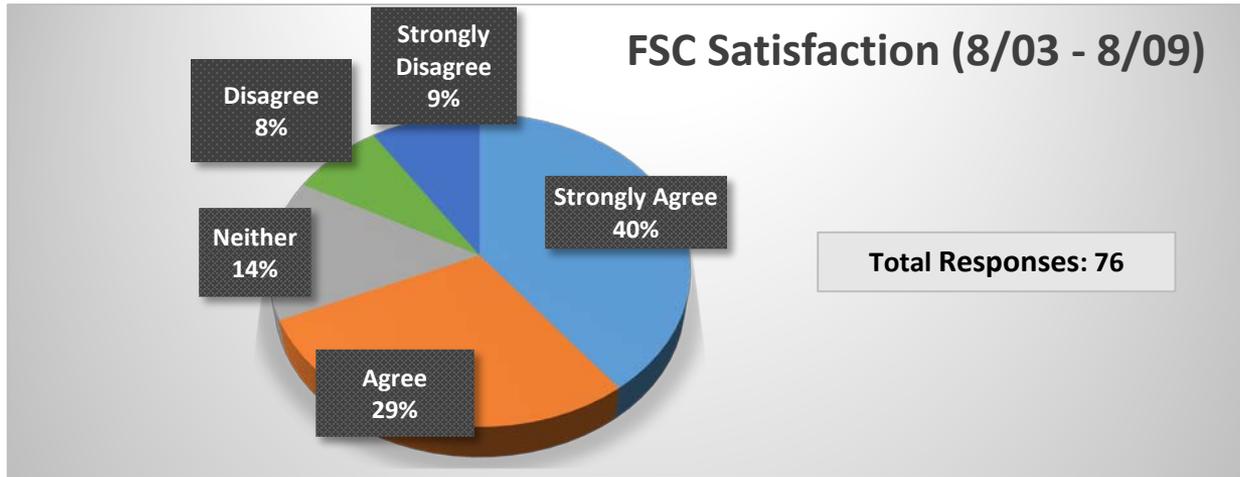
Wes Riley

Assistant Deputy Director, FI\$Cal Service Center

What We've Heard from You

- Customer Survey Feedback Increased
 - Thank you!
- More How-To videos posted online:
 - How to Set Up Contracts
 - SCPRS searches
 - How to clear your browser cache
 - How to create your own tickets

Overall Satisfaction Rate 3.8

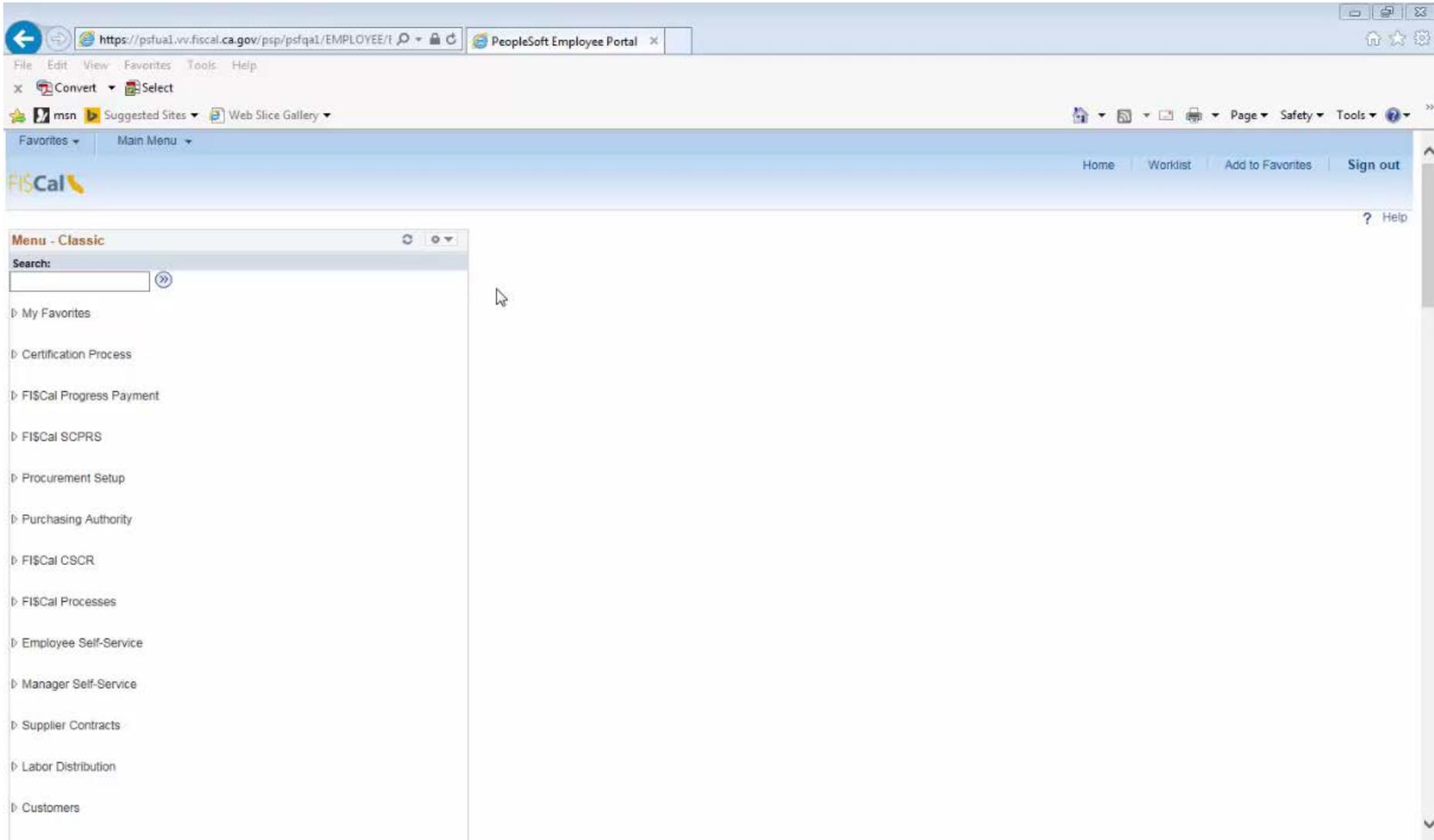


684 survey requests sent; 76 surveys completed. Response rate: 11.11%

90-day Overall Satisfaction Trend



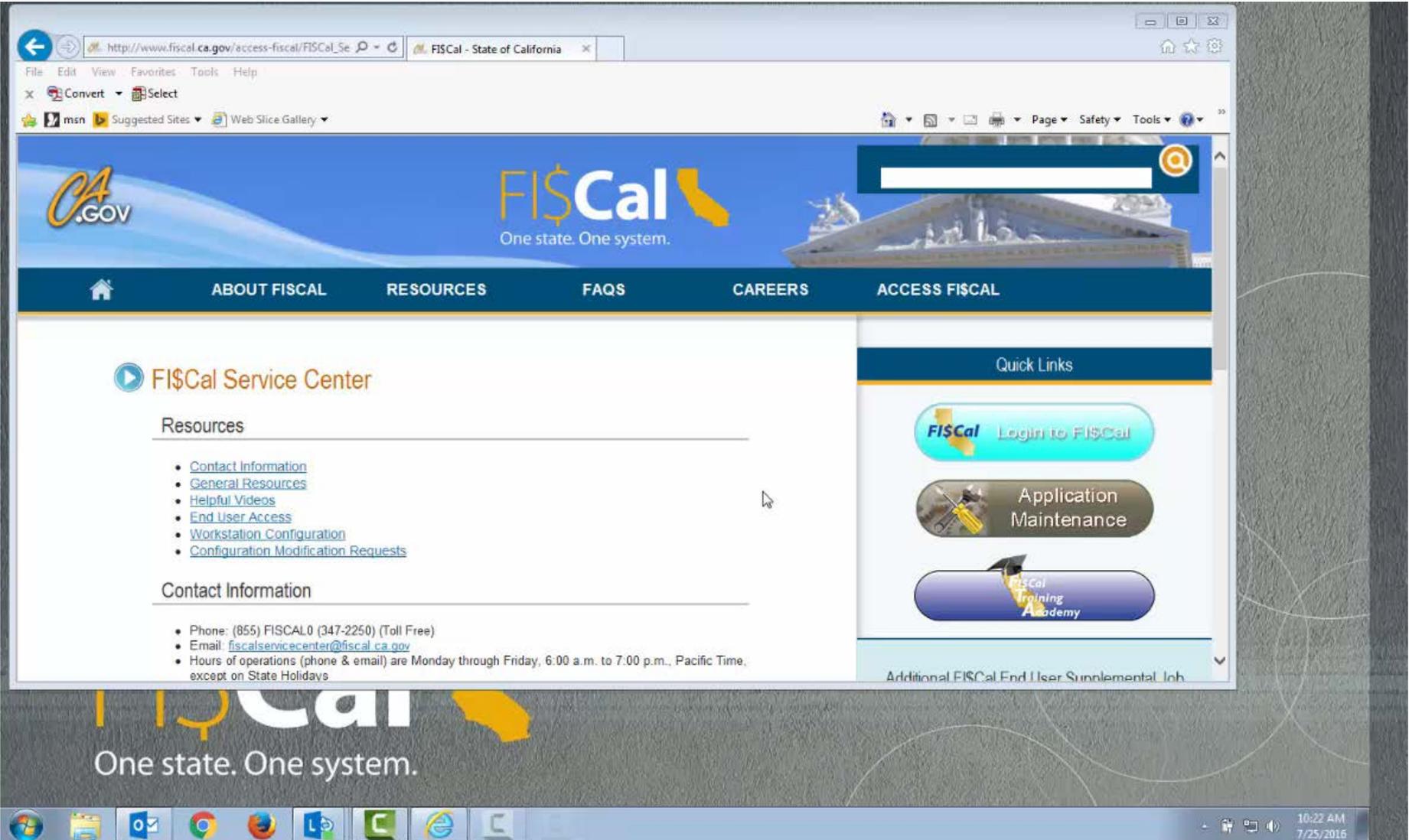
SCPRS Search by Transaction



The screenshot displays a web browser window with the following elements:

- Browser Address Bar:** <https://psftua1.vv.fiscal.ca.gov/psp/psfqa1/EMPLOYEE/t>
- Page Title:** PeopleSoft Employee Portal
- Page Header:** FI\$Cal logo and navigation links: Home, Worklist, Add to Favorites, Sign out.
- Left Sidebar (Menu - Classic):**
 - Search:
 - My Favorites
 - Certification Process
 - FI\$Cal Progress Payment
 - FI\$Cal SCPRS
 - Procurement Setup
 - Purchasing Authority
 - FI\$Cal CSCR
 - FI\$Cal Processes
 - Employee Self-Service
 - Manager Self-Service
 - Supplier Contracts
 - Labor Distribution
 - Customers

Clearing Your Browser's Cache



http://www.fiscal.ca.gov/access-fiscal/FISCal_Se

FISCal - State of California

CA.GOV

FI\$Cal

One state. One system.

ABOUT FISCAL RESOURCES FAQS CAREERS ACCESS FISCAL

FI\$Cal Service Center

Resources

- [Contact Information](#)
- [General Resources](#)
- [Helpful Videos](#)
- [End User Access](#)
- [Workstation Configuration](#)
- [Configuration Modification Requests](#)

Contact Information

- Phone: (855) FISCAL0 (347-2250) (Toll Free)
- Email: fiscalservicecenter@fiscal.ca.gov
- Hours of operations (phone & email) are Monday through Friday, 6:00 a.m. to 7:00 p.m., Pacific Time, except on State Holidays

Quick Links

 Login to FISCal

 Application Maintenance

 FISCal Training Academy

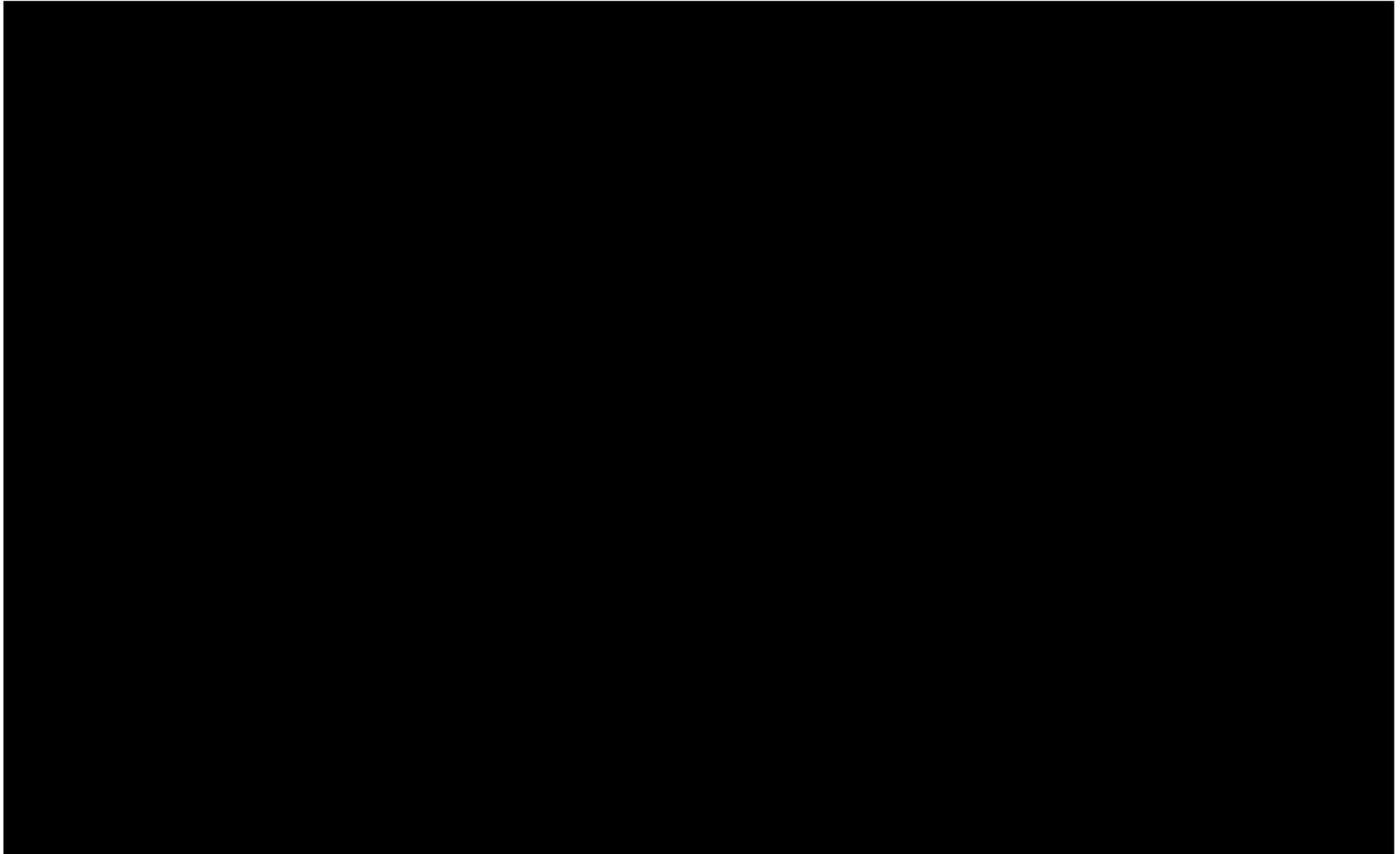
Additional FISCal End User Supplemental Job

10:22 AM
7/25/2016

Access FSC: Web Ticket Creation

- Create your own tickets directly
- *Faster.* no email lag
- Include any info or attachments you wish
- View your ticket status anytime
- How-To Video posted

Access FSC: Web Ticket Creation





Questions

