



# Controller Betty T. Yee

## California State Controller's Office

Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader, or assistance attending an interview please call (916) 323-3055.

**Position:**

(5785) Senior Information Systems Analyst (Specialist) LIMITED TERM 12 MONTHS

**Position #:**

051-340-1337-904

**Salary Range:**

\$5824.00 - \$7655.00

**Issue Date:**

6/24/2016

**Contact:**

Denise Middleton (916) 323-6695

**Location:**

Information Systems Division  
300 Capitol Mall, Suite 634  
Sacramento, CA 95814

**Final Filing**

**Date:**

July 11, 2016

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

**Submit application package electronically via your CalCareers account or to address below:**

State Controller's Office  
Human Resources Office  
ATTN: Classification Unit - CLT  
300 Capitol Mall, Ste. 300  
Sacramento, CA 95814

**Mailed application should include either JOB Control or "051-340-1337-904" REF# 16-115 and the basis of your eligibility in the job title section. Applications without this information may be rejected.**

(Statewide)

Looking for a job that you can feel passionate about? Looking for work in an inviting work environment? If you are interested in working in a fast-paced environment surrounded by enthusiastic and self-motivated people, then look no further! The Office of the State Controller (SCO) is the destination Constitutional employer within the State of California.

*Applications will be screened and only the most qualified will be interviewed. Application must include "to" and "from" employment dates (m/d/y), hours per week, and prior employer contact information including contact number. Applications received without this information may not be considered for this position.*

The selected candidate considered for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

**"POSITION MAY BE EXTENDED OR BECOME PERMANENT AT A LATER DATE."**

**"SUBJECT TO BUDGET APPROVAL"**

**Scope of Position:**

Under the general direction of the Data Processing Manager II, the Senior Information Systems Analyst (ISA) will partner with the FI\$Cal Project Team, SCO Business, and ISD Technical Staff to develop test strategies and test plans, as well as manage testing for the SCO as a result of the FI\$Cal Project. The incumbent must demonstrate the highest level of knowledge in systems analysis, Quality Assurance and Test Management, systems development lifecycle process and general business knowledge, practices and procedures for the enterprise-wide testing and business analysis responsibilities supporting the State Controller's Office. Duties include, but are not limited to, the following:

**Duties and Responsibilities:**

(Candidates must perform the following functions with or without reasonable accommodations.)

- 1. Serve as a Senior ISA working with a multi-disciplined project team (or independently) guiding SCO cross-divisional testing efforts, across multilayer cross-functional management structures on the most complex technical projects and tasks.
- 1. Responsible for quality management, testing, documentation, and systems development lifecycle oversight including the direction and review of enterprise-wide systems testing, consisting of legacy and Internet and Intranet technologies, to assure compliance with the State Controller's Office (SCO) Quality Assurance practices. In addition, ability to act swiftly in conducting evaluations, systems analysis and documentation of test results, system defects, and resolutions. Consult, guide, advise, mentor and collaborate with the SCO ISD and business division contacts in guiding testing through the Quality Assurance process. Provide guidance and support for requirements traceability matrix, documentation, testing, integration, implementation of IT systems.
- 1. Develop and coordinate with project schedules to meet deadlines and monitor progress of testing. Provide technical guidance and consultation to the Business Services Bureau units.
- 1. Monitor and report progress of testing activities and coordinate the development and review of testing plans and reports.
- 1. Develop and prepare information technology documentation; Requirement Traceability matrix, testing plans and scripts, and Implementation Package for the project, as required by SCO, and the Departments of Finance.
- 1. Serve as a consultant and advisor in decision-making roles relating to the most complex testing issues of the project, which have a great impact on the SCO business. Responsibilities include implementation of recommended decisions or proposed plans in regards to conversion and interface testing for the FI\$Cal project.
- 1. Collaborate and interact with other technical personnel and the organization's management in securing resources, expertise, and approvals necessary to implement large-scale information technology solutions.
- 1. Consultant with management in regards to specific issues; participate on planning/testing committees; and train other staff.

