CAREER OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

<table>
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<tr>
<th>DEPARTMENT:</th>
<th>Fi$Cal Project</th>
<th>RELEASE DATE:</th>
<th>May 20, 2015</th>
</tr>
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<tbody>
<tr>
<td>CLASSIFICATION:</td>
<td>Staff Services Manager I</td>
<td>FINAL FILING DATE:</td>
<td>June 4, 2015</td>
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<tr>
<td>TENURE/TIME BASE:</td>
<td>Permanent/Full Time</td>
<td>POSITION NUMBER(S):</td>
<td>333-450-4800-001</td>
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<td>CBID:</td>
<td>S01</td>
<td>TEAM(S):</td>
<td>Business Team, Budgets Unit</td>
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<tr>
<td>SALARY RANGE:</td>
<td>$5,181 - $6,437 Per Month</td>
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Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (Fi$Cal) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. Fi$Cal will allow the State to operate as a single enterprise for the first time in history.

Join Fi$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

THE Fi$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- Ability to exercise a high degree of initiative, independence of action, and originality;
- Ability to learn rapidly, follow directions, and communicate effectively with others;
- Ability to work unscheduled excess hours if needed to achieve Project goals;
- Ability to maintain regular, consistent, and predictable attendance.

Candidates must also:

- Demonstrate good judgment, tact, initiative, and diplomacy
- Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround
- Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors
DUTIES:
Under the general direction of the Assistant Deputy Director (CEA A) of the FI$Cal Business Team, the Staff Services Manager I (SSM I) (Specialist) works as part of the multidisciplinary Business Team of the FI$Cal Project related to budgets. The SSM I (Specialist) serves as a subject matter expert (SME) on the Project team with extensive knowledge of state budgeting and financial management functions, processes, and a working level knowledge of governmental procurement, accounting, and statewide financial reporting and management functions to re-engineer and modernize the state’s financial management business processes. This includes envisioning the end-to-end processes and applying a broad understanding of the mission critical responsibilities and major functions of the Project. In addition, the incumbent will respond, resolve, and research client issues and questions with regards to the FI$Cal system.

FI$Cal serves the best interest of the State and its citizens by working collaboratively and successfully developing, implementing, utilizing, and maintaining an integrated financial management system. The SSM I (Specialist) plays a key role in the success of the Project by providing budget expertise and serving as a member of the Business Team responsible for developing, implementing and maintaining efficient business processes. The duties of this position are atypical of a standard functional budget analyst because this position functions as a member of a team tasked with designing, developing and implementing a new enterprise wide financial management system in collaboration with the System Integrator (SI) that will replace the state’s current fragmented legacy financial management systems.

The SSM I (Specialist) will participate in teams and workgroups in related project areas such as the Change Management Team, the Technology Team, and other Business Team functional areas, including ad hoc process teams, and is a contributing and participating member of the Project team that is jointly responsible for the redesign and modernization of the state’s enterprise financial management business processes. Through the process of developing a new system, the incumbent will be required to learn, understand, and apply the technical aspects of modern systems, including development, installation, data relationships, system structures, and system processes. In addition, the incumbent provides assistance and support to departmental end-users regarding FI$Cal system issues and requests and may also be assigned to the FI$Cal Service Center (FSC) on a rotational/as needed basis.

WHO MAY APPLY:  Current State employees at the SSM I level, those within transfer range who also meet the Minimum Qualifications for SSM I, or individuals who have list eligibility.

Please write “BT Staff Services Manager I - Position # 333-450-4800-001 (RPA F14-122)” on your application and indicate the basis of your eligibility in the job title section. Applications without this information may be rejected.

The selected candidates considered for the advertised positions will be required to undergo a fingerprint clearance, and any offer of employment will be contingent upon live scan fingerprint results.

APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.
LOCATION OF WORK: Positions are headquartered at the FI$Cal Project which is currently located at 2000 Evergreen Street, Sacramento, CA. This location has free parking!

SEND APPLICATION AND RESUME TO:
FI$Cal Project
Human Resource Office
2000 Evergreen Street, Ste. 101
Sacramento, CA 95815

Telephone: (916) 576-5240
TDD*: (916) 324-6547

ADDITIONAL INFORMATION: For general information about the FI$Cal Project, visit: http://www.fiscal.ca.gov

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL RULES.

California relay (telephone) service for the deaf and hearing impaired
From TDD* phones: (800) 735-2929 From Voice phones: (800) 735-2922
*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.