CAREER OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>Financial Information System for California (FI$Cal)</th>
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<tbody>
<tr>
<td>CLASSIFICATION:</td>
<td>Associate Information Systems Analyst (Specialist) or Assistant Information Systems Analyst</td>
</tr>
<tr>
<td>RELEASE DATE:</td>
<td>March 25, 2015</td>
</tr>
<tr>
<td>FINAL FILING DATE:</td>
<td>Until Filled</td>
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<tr>
<td>POSITION NUMBER(S):</td>
<td>333-651-1470-002 or 333-651-1479-XXX</td>
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<tr>
<td>TENURE/TIME BASE:</td>
<td>Permanent/Full Time</td>
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<tr>
<td>CBID:</td>
<td>R01</td>
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<tr>
<td>SALARY RANGE:</td>
<td>$4,711-$6,195 Per Month</td>
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<td></td>
<td>$3,168-$5,151 Per Month</td>
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<tr>
<td>TEAM(S):</td>
<td>Vendor Management Office, Administration</td>
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**DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA’S FINANCIAL ENTERPRISE!**

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI$Cal) is a historic partnership of the Department of Finance, the State Treasurer’s Office, the State Controller’s Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

**THE FI$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:**

- Ability to exercise a high degree of initiative, independence of action, and originality;
- Ability to learn rapidly, follow directions, and communicate effectively with others;
- Ability to work unscheduled excess hours if needed to achieve Project goals;
- Ability to maintain regular, consistent, and predictable attendance.

**Candidates must also:**

- Demonstrate good judgment, tact, initiative, and diplomacy;
- Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.
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DUTIES: Under general supervision of the Data Processing Manager II, the Associate Information Systems Analyst (Specialist), will function as the Associate Procurement Analyst, and will independently perform the more difficult, responsible, and complex technical tasks related to the support and maintenance of the FI$Cal Project’s (Project) information technology (IT) and non-IT procurements through purchase, rental, lease, and service contracts.

Desirable Qualifications:
✧ Knowledge of state contracting policies and procedures for IT and non-IT procurements;
✧ Knowledge of and experience conducting formal and informal IT procurements;
✧ Knowledge of the state’s purchasing programs;
✧ Strong background and experience using Microsoft Excel;
✧ Knowledge of the state’s current IT policies and practices.

WHO MAY APPLY: Current State employees at the Associate Information Systems Analyst (Specialist) level, those within transfer range, or individuals who have list eligibility. This position may be downgraded to an Assistant Information Systems Analyst level for recruitment purposes. May also consider a Training and Development (T&D) assignment. If you are applying for a T&D, please indicate this on your application.

Please write “RPA # F14-085” on your application, indicate the basis of your eligibility in the job title section, and identify which position you are applying for:

Associate Information Systems Analyst (Specialist) # 333-651-1470-002
Assistant Information Systems Analyst # 333-651-1479-XXX

Applications without this information may be rejected.

The selected candidate considered for the advertised position may be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

Per FI$Cal’s Conflict of Interest Code Policy, this position is a designated Form 700 filer.

APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.

LOCATION OF WORK: Positions are headquartered at the FI$Cal Project which is currently located at 2000 Evergreen Street, Sacramento, CA. This location has free parking!

SEND APPLICATION AND RESUME TO:
FI$Cal Project Human Resource Office
2000 Evergreen Street, Ste. 101
Sacramento, CA 95815

Telephone: (916) 576-5240
TDD*: (916) 324-6547
CAREER OPPORTUNITY

ADDITIONAL INFORMATION:  For general information about the FI$Cal Project, visit:  http://www.fiscal.ca.gov

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS.  ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL RULES.

California relay (telephone) service for the deaf and hearing impaired
From TDD* phones:  (800) 735-2929 From Voice phones:  (800) 735-2922
*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.