CAREER OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DEPARTMENT:	FI$Cal	**RELEASE DATE:**	February 12, 2016
CLASSIFICATION:	Associate Governmental Program Analyst (AGPA)	**FINAL FILING DATE:**	Open Until Filled
TENURE/TIME BASE: **CBID:**	Permanent/Full Time R01	**POSITION NUMBER(S):**	333-750-5393-005
SALARY RANGE:	$4,600 - $5,758 Per Month	**TEAM(S):**	FI$Cal Service Center (FSC)

DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA'S FINANCIAL ENTERPRISE!

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI$Cal) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

THE FI$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- Ability to exercise a high degree of initiative, independence of action, and originality;
- Ability to learn rapidly, follow directions, and communicate effectively with others;
- Ability to work unscheduled excess hours if needed to achieve Project goals;
- Ability to maintain regular, consistent, and predictable attendance.

Candidates must also:

- Demonstrate good judgment, tact, initiative, and diplomacy;
- Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.

DUTIES: Under the general direction of the FI$Cal Service Center (FSC) Manager, the Associate Governmental Program Analyst (AGPA) works as part of the multidisciplinary team of

Service Center support staff. The AGPA plays an important role in the overall success of the FI$Cal Project by providing highly visible production system support.

The AGPA serves as a Subject Matter Expert (SME) in the FSC with a working level knowledge of state budgeting and financial management functions, processes, and an understanding of budgeting, accounting, and statewide financial reporting and management functions. The AGPA provides assistance and support to departmental end-users regarding FI$Cal system incidents and service requests in the FSC. This includes participating in envisioning the end-to-end processes and applying a broad understanding of the mission critical responsibilities and major functions of the project.

The incumbent will participate in a team environment that includes activities necessary to achieve successful implementation and production support of the FI$Cal System. The incumbent will apply the fundamental concepts of the Information Technology Infrastructure Library (ITIL) incident life cycle to support FI$Cal system users, stakeholders, and other customer contacts.

The incumbent should be able to exercise initiative, independence and originality, demonstrate tact, and exercise sound judgment that recognizes the best interests of the State and the Project. The incumbent will work as a team member with a group of professional, analytical, and other business staff to meet production support demands in the performance of their specific duties. The incumbent is expected to communicate effectively, both verbally and in writing, in order to exchange information with stakeholders, management, partner agencies, end users, and other FSC customers. The incumbent will be expected to actively develop and maintain a fundamental knowledge of basic information technology concepts, and high level of skill in service desk troubleshooting techniques. The incumbent is required to work cooperatively and effectively with staff of all project partner agencies, all levels of departmental staff and management, and others.

The position requires the use of good judgment and the ability to work under pressure to meet deadlines, easily adapt to changing priorities, and respond to emergency demands on short notice. The incumbent must demonstrate a commitment to maintain a working environment free from discrimination and sexual harassment.

WHO MAY APPLY: Current State employees at the AGPA level, those within transfer range who also meet the Minimum Qualifications for AGPA, or individuals who have AGPA list eligibility.

Please write ***"FSC - AGPA- Position # 333-750-5393-005 (RPA F15-118)"*** on your application and indicate the basis of your eligibility in the job title section. Applications without this information may be rejected.

The selected candidates considered for the advertised positions will be required to undergo a fingerprint clearance, and any offer of employment will be contingent upon live scan fingerprint results.

APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.

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LOCATION OF WORK: Positions are headquartered at the FI$Cal Project which is currently located at 2000 Evergreen Street, Sacramento, CA. This location has **free parking**!

SEND APPLICATION AND RESUME TO:

FI$Cal Project
Human Resource Office
2000 Evergreen Street, Ste. 120
Sacramento, CA 95815

Telephone: (916) 576-5240

TDD*: (916) 324-6547

ADDITIONAL INFORMATION: For general information about the FI$Cal Project, visit: http://www.fiscal.ca.gov

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL RULES.

Pursuant to Government Code 11019.9 and Management Memo 00-14, the Department of Finance maintains a permanent privacy policy in adherence with the Information Practices Act of 1977. The Finance Privacy Policy is posted on the Department's website at www.dof.ca.gov.

California relay (telephone) service for the deaf and hearing impaired
From TDD* phones: (800) 735-2929 From Voice phones: (800) 735-2922
*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.