



# Controller Betty T. Yee

## California State Controller's Office



**Position:** (5717)  
Staff Information Systems  
Analyst (Specialist)  
**(4 Positions)**

**Position #:**  
051-726-1312-XXX

**Salary Range:**  
\$5,295 – \$6,963

**Issue Date:**  
May 17, 2016

**Contact:**  
Matt Schooling  
(916) 576-5067

**Location:**  
FI\$Cal Project Site  
2000 Evergreen St., Ste. 200  
Sacramento, CA 95815

**Final Filing Date:**  
May 31, 2016  
(Statewide)

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply. SROA/SURPLUS candidates will be given priority.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

**Submit a Std.678 State Application and Resume to:**

STATE CONTROLLER'S OFFICE  
FI\$CAL DIVISION  
ATTN: MATT SCHOOLING  
2000 EVERGREEN, SUITE 200  
SACRAMENTO, CA 95815

**Please write "051-726-1312-XXX" on your application and indicate the basis of your eligibility in the job title section. Applications without this information may be rejected.**

Looking for a job that you can feel passionate about? Looking for work in an inviting work environment? If you are interested in working in a fast-paced environment surrounded by enthusiastic and self-motivated people, then look no further! The Office of the State Controller (SCO) is the destination Constitutional employer within the State of California.

*Applications will be screened and only the most qualified will be interviewed. Application must include "to" and "from" employment dates (m/d/y), hours per week, and prior employer contact information including contact number. Applications received without this information may not be considered for this position.*

The selected candidate for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

*Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader, or assistance attending an interview please call (916) 323-3055.*

**Scope of Position:**  
**These positions are contingent upon budget approval.**

Under the direction of the State Controller's Office (SCO), Audits and Security Team Lead (Supervising Management Auditor) but may receive functional direction from the FI\$Cal Information Security Officer (Data Processing Manager III), the Staff Information Systems Analyst (Specialist) (SISA) performs user access provisioning for the FI\$Cal system. The SISA also provides analysis of existing roles, new roles, and any changes made to role designs to determine if security roles are being designed and/or updated correctly. The SISA is responsible for analyzing FI\$Cal permission lists for accuracy and validity. The SISA reviews and monitors coding changes to the FI\$Cal system related to security and ensures that they are properly developed, documented, and tested.

**Duties and Responsibilities:**  
(Candidates must perform the following functions with or without reasonable accommodations.)

- It is the incumbent's responsibility to communicate findings, issues, and status updates to FI\$Cal SCO management and the FI\$Cal Information Security Officer (ISO). The SISA is also responsible for identifying all Separation of Duties (SOD) conflicts within the system and reporting or resolving any inappropriate access that user's might have based on a variety of constraints. The incumbent is also responsible for tracking users with multiple FI\$Cal User IDs and analyzing their collected access to determine whether or not a SOD conflict is created by the user's combined total access.
- Duties also include complex security, technical and analytical administration of the Oracle Identity Management Environments, Hyperion and PeopleSoft Security Management Application and Database Environment, User



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Provisioning, User Creation, Role and Permissions Management.

- The incumbent will exercise a high degree of initiative, independence of action and originality; demonstrate tact and exercise sound judgment that recognizes the best interests of the State and the Project; communicate effectively; develop and maintain effective and cooperative working relationships; and easily adapt to changing priorities in the performance of their specific duties.
- Perform other related duties as required to fulfill FI\$Cal's mission, goals and objectives. Additional duties may include, but are not limited to, assisting where needed within the team/unit, which may include special assignments.

### **Desirable Qualifications:**

- Knowledge of principles of information technology system development life cycle methodologies and tools, and testing standards, and techniques.
- Ability to work under pressure, manage multiple priorities, meet deadlines and make decisions.
- Ability to work independently on projects and assignments without close supervision or detailed instructions to achieve intended results.
- Demonstrated leadership skills including the ability to promote trust and credibility with staff, management, customers and peers.
- Proficiency with Microsoft Excel and SharePoint.
- Strong organizational and planning skills including the ability to multi-task and adjust to changing priorities.
- Strong communication skills.
- Strong analytical skills.
- FI\$Cal or other ERP experience.
- Project experience.