



Controller Betty T. Yee

California State Controller's Office



Position: (5520)
Senior Information Systems
Analyst (Spec)

Position #:
051-726-1337-XXX

Salary Range:
\$5824.00 - \$7655.00

Issue Date:
December 11, 2015

Contact:
Sue Larson (916) 576-2445 or
Joseph Hill (916) 576-5087

Location:
FI\$Cal Project Site
2000 Evergreen St., Ste. 200
Sacramento, CA 95815

Final Filing Date:
December 24, 2015
(Statewide)

Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a certification list may apply. SROA/SURPLUS candidates will be given priority.

For permanent positions, SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

Submit a Std.678 State Application and Resume to:

State Controller's Office
FI\$Cal Project
ATTN: Sue Larson
2000 Evergreen Street; Ste. 200
Sacramento, CA 95815

Please write "051-726-1337-xxx" on your application and indicate the basis of your eligibility in the job title section. Applications without this information may be rejected.

Looking for a job that you can feel passionate about? Looking for work in an inviting work environment? If you are interested in working in a fast-paced environment surrounded by enthusiastic and self-motivated people, then look no further! The Office of the State Controller (SCO) is the destination Constitutional employer within the State of California.

Applications will be screened and only the most qualified will be interviewed. Application must include "to" and "from" employment dates (m/d/y), hours per week, and prior employer contact information including contact number. Applications received without this information may not be considered for this position.

The selected candidate for the advertised position will be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

Applicants with disabilities who need reasonable accommodations, such as a Sign Language interpreter, a reader, or assistance attending an interview please call (916) 323-3055.

Scope of Position:

The Financial Information System for California (FI\$Cal) Project is a matrix organization. The State Controller's Office (SCO), the State Treasurer's Office (STO), the Department of Finance (DOF) and the Department of General Services (DGS) are the Partner Agencies supporting the FI\$Cal Project.

Under the direction of the SCO, FI\$Cal Project, Technology Team Lead, the Senior Information Systems Analyst (Spec) (Senior ISA) on the SCO Legacy Systems and Interfaces Team is a technical expert who works with the project team, and provides technical services in the assessment of the most complex system interfaces, system retirement and identification of applications and/or system functions which are impacted by the project and therefore must have a resolution for ongoing operational/transition needs. The incumbent leads efforts to document existing system functions, processes and data interfaces with the FI\$Cal transition solution. The incumbent is also responsible to facilitate the conversion and migration of legacy data from existing systems into the FI\$Cal Enterprise Resource Planning (ERP) solution and/or Legacy Data Repository.

The Senior ISA is responsible to follow the FI\$Cal Project Management Plans, and have a very broad knowledge of LAN and WAN standards. The incumbent will exercise a high degree of initiative, independence of action and originality; demonstrate tact and exercise sound judgment; communicate effectively; develop and maintain effective and cooperative working relationships; and easily adapt to changing priorities in the performance of their duties.

Duties and Responsibilities:

(Candidates must perform the following functions with or without reasonable accommodations.)



- The Senior ISA will conduct the analysis of SCO's legacy applications including the documentation that will identify/confirm the impact to each application and support a plan for retiring identified applications, transitioning identified functionality, and/or interfacing identified applications to FI\$Cal. They will define and document each interface identified by the analysis of SCO's legacy applications that will be required to either provide information to FI\$Cal and/or obtain information from FI\$Cal. The incumbent will provide direction and guidance for each SCO legacy application that will transition to FI\$Cal providing subject matter knowledge and expertise; support the input and review of FI\$Cal Project deliverables providing subject matter knowledge and expertise of SCO's legacy applications and the requirements of these applications as they transition to FI\$Cal. They will participate in the validation and verification of all data cleansing and conversion efforts providing assurance for the accuracy of these tasks and activities.
- The Senior ISA will support the development and documentation of system design and architecture of each SCO legacy application for transition to FI\$Cal. They will collaborate with the FI\$Cal Project, including State, partner and vendor staff, to develop a common format, including any templates and tables, that will be used to document SCO's interfaces and conversions. They will provide input and support including the quality review and delivery of SCO's draft and final documentation of the legacy applications to the FI\$Cal Project, and provide direction and guidance in the development and implementation of the SCO Test Plan.
- The incumbent will participate in meetings and discussions with SCO and the FI\$Cal Project providing knowledge and expertise in SCO's legacy application, and communicate and coordinate with all impacted staff, both internal and external. They will provide status and administrative support. They will attend training as required, and participate in the development of training materials. They will act as a leader to technical staff, and perform other related duties as assigned by the SCO Technology Team Lead.

Desirable Qualifications:

- Strong leadership skills
- Excellent attendance and dependability
- Ability to motivate others
- Sound organizational skills and a commitment to provide quality customer service
- Flexibility in response to changing priorities and workload
- Tact and good judgment
- Ability to communicate effectively
- Positive attitude