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<b>DEPARTMENT:</b>	Financial Information System for California (FI\$Cal)	<b>RELEASE DATE:</b>	August 4, 2016
<b>CLASSIFICATION:</b>	Data Processing Manager II	<b>FINAL FILING DATE:</b>	Until Filled
<b>TENURE/TIME BASE:</b> <b>CBID:</b>	Permanent/ Full Time S01	<b>POSITION NUMBER(S):</b>	333-300-1384-002
<b>SALARY RANGE:</b>	\$6,115.00 - \$8,038.00 Per Month	<b>DIVISION:</b>	Technology Division, Transition and Operations Services

## DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA'S FINANCIAL ENTERPRISE!

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI\$Cal or FI\$Cal Project) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI\$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI\$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

## THE FI\$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- ✧ Ability to exercise a high degree of initiative, independence of action, and originality;
- ✧ Ability to learn rapidly, follow directions, and communicate effectively with others;
- ✧ Ability to work unscheduled excess hours if needed to achieve Project goals;
- ✧ Ability to maintain regular, consistent, and predictable attendance.

### Candidates must also:

- ✧ Demonstrate good judgment, tact, initiative, and diplomacy;
- ✧ Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- ✧ Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.

**DUTIES:** Under the general direction of the Transition and Operations Services Chief (Data Processing Manager [DPM] IV), the Change and Release Manager is responsible for all tasks and functions related to the coordination and management of changes, releases, migrations, updates and upgrades made to the FI\$Cal Production and Production Support environments. The incumbent will work collaboratively with other FI\$Cal teams and staff members and the contractor staff in the planning and rollout of changes to the FI\$Cal System. This includes coordinating with appropriate team members to ensure

FI\$Cal is effectively communicating the changes to internal FI\$Cal staff and is managing the expectations of the users during the planning and rollout of changes.

The Change and Release Manager must work closely with the other FI\$Cal staff and Partner (DGS, DOF, SCO, and STO) staff to ensure that successful testing and approvals have been performed prior to implementing release activities required to move software into the production environment. Working collaboratively with the vendor staff, the Change and Release Manager shall oversee and approve, wherever applicable, the development, delivery, and maintenance of all release management activities, including but not limited to the release management documentation, checklists, guidelines, and instructions based on industry best practices and FI\$Cal approved processes and procedures. The Change and Release Manager is required to examine the vendor proposed release management methodology and schedules to ensure alignment with industry best practices and standards, and that the best practices are reflected in the respective Deliverables of the FI\$Cal project related to change and release management. The Change and Release Manager is also required to update and maintain the processes and procedures related to change and release management that are documented in the Deliverables, Work Products, Working Papers or any other documentation. The Change and Release Manager will identify any potential risks of releases/changes and escalate/manage to mitigate and avoid appropriately. The Change and Release Manager must have a keen understanding of and the ability to utilize the tools and processes associated with release management of the FI\$Cal System in all environments.

**WHO MAY APPLY:** Current State employees at the Data Processing Manager II level, those within transfer range, or individuals who have list eligibility.

**HOW TO APPLY:** All interested candidates must submit a State Application (Std. 678, Rev. 10/2013) with original signature to the address listed below. **Please write “RPA # F16-015 / Position # 333-300-1384-002” on your application and indicate the basis of your eligibility in the job title section (i.e. Training and Development, List Eligibility, Lateral Transfer, etc.).** Applications without this information may be rejected. Please do **not** include page 5 (Equal Employment Opportunity questionnaire) of the State Application.

The selected candidate considered for the advertised position may be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

**APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.**

**LOCATION OF WORK:** Positions are located at FI\$Cal Project headquarters, 2000 Evergreen Street, Sacramento, CA, 95815. This location has **free parking!**

**SEND APPLICATION TO:**

Financial Information System for California  
Human Resource Office  
2000 Evergreen Street, Ste. 120  
Sacramento, CA 95815

Telephone: (916) 576-5240

TDD\*: (916) 324-6547

**ADDITIONAL INFORMATION:** For general information about the FI\$Cal Project, visit:  
<http://www.fiscal.ca.gov>

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL LAWS AND RULES.

California relay (telephone) service for the deaf and hearing impaired  
From TDD\* phones: (800) 735-2929 From Voice phones: (800) 735-2922

\*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.