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FI\$Cal *Focus*

FI\$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

FI\$CAL WAVE 2 TEST PHASE BEGINS

For Wave 2, we are entering the most exciting and challenging phase – the Test phase. During the Test phase, we will finally get to test the FI\$Cal application that we have been designing and building over the past year! We will rely on our FI\$Cal Project staff, Partner staff, and Departmental Subject Matter Experts to confirm the application meets the System Requirements of the Project as well as the business needs of the users.

During the Wave 2 Test phase, which runs from December 2014 until June 2015, there will be several concurrent testing phases happening. Each test phase is broken out into either Departmental Testing or Application Testing. All of our test phases are critical to the success of the Project, and we appreciate everyone’s participation over the coming months.

Application Testing

Application testing includes all of the testing phases that will be executed by the FI\$Cal staff. For example, the FI\$Cal Business Team will perform Functional Testing where they will be expected to test each of the Wave 2 System Requirements.

Each of these test phases will be executed by various teams on the FI\$Cal Project, including our Development Team, Business Team, and Technical Architecture Team. Each test phase has a different objective. However, all of our testing has one common goal – to meet the requirements of the Project and to provide a quality product to the State of California.

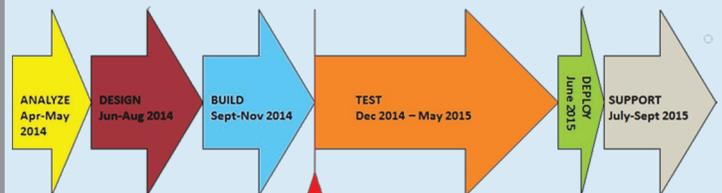
Departmental Testing

Departmental testing includes all phases in which we are expecting departments to participate. Departments participate in User Acceptance Testing (UAT), Interface Testing, and Conversion Testing where they will come to the Project and test whether the application meets their business needs. This will include scripted and unscripted testing, and will occur beginning April 2015, after the application has been functionally tested by the FI\$Cal Project team.

Each of these testing tasks will be further defined as part of the Master Department Workplan (MDW). Information related to each testing phase will be shared well in advance of the beginning of test-related activities. The primary objective of departmental testing is to confirm that the departmental needs are met using the FI\$Cal System.

As we enter into the Test phase, please expect communications from us on what to expect and how you can help contribute to the overall success of FI\$Cal!

Wave 2 Project Timeline



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WRAP UP OF BUSINESS PROCESS WORKSHOPS

FI\$Cal extends a big thank you to Wave 2 Departments! We deeply appreciate how much time the departments have given to attending the Business Process Workshops (BPWs). The effort over October and November took departmental resources out of their day-to-day responsibilities for days at a time.

The BPWs were detailed walk-throughs of the transactions that will take place in FI\$Cal. The work ahead for departments is to now work with the internal process owners and align to the new way of processing in the areas of accounting, budgeting, cash management, and procurement.

Aligning the department's internal processes is instrumental to a

department's success in using FI\$Cal effectively. This is an opportunity to evaluate how the department needs to change, or may improve upon, their current business operations.

The FI\$Cal business processes have statewide positive impacts. There is opportunity to reduce our environmental footprint by reducing the paper the State currently uses to process on paper forms. There is an opportunity to be more time-efficient by maximizing the use of workflow and on-line views and reporting. And there is a major benefit to the State with the ability to inquire in one, integrated financial system for the statewide reporting needs in accounting, budgeting, cash management, and procurement.

"We deeply appreciate how much time the departments have given..."

GLOSSARY

This section features acronyms or definitions for the FI\$Cal Project. For a list of additional terms, please visit our website at www.fiscal.ca.gov.

Business Process Workshops (BPWs): Sessions delivered to departments on the functionality being implemented for a specific wave. BPWs help departments build an understanding of the new processes at the process level and an understanding of how their department will be affected. Departments can then assess changes and impacts at the department level.

Functional Test: Testing software based on its functional requirements to ensure that the program works the way it was intended.

Master Department Workplan (MDW): Spreadsheet outlining the activities and tasks required for Departments to prepare for the FI\$Cal implementation and transition.

Role Mapping: The process of mapping end users to the appropriate FI\$Cal end user roles required to complete their daily work activities with FI\$Cal.

Subject Matter Expert (SME): An individual who has deep business knowledge, or understands the intricacies of a particular business process.

Test Script: A set of instructions that will be performed on the system to verify that it functions as expected.

Training Liaison: The department staff person, part of the DIT, who supports and implements the FI\$Cal Project's training program at their department.

User Acceptance Testing (UAT): A testing process to confirm that a system meets mutually agreed-upon requirements.

NOVEMBER FORUM DRAWS A CROWD

Thank you for your participation at the November FI\$Cal Forum. We had a capacity crowd with over 450 attendees between the two sessions representing 93 departments in attendance. The forum provided the following updates and information:

- Project Timeline
- Wave 2 Status
- Wave 2 Statewide Impacts
- Wave 3 Overview
- Departmental Engagement with FI\$Cal
- Wave 4 – What you should be doing now



If you were not able to attend, but would like to view the material presented at the Forum, you can find the [PowerPoint presentation](#) on our website. In addition, a video of the Forum will be available on our website soon. We hope that you will join us for our next FI\$Cal Forum!