

FI\$Cal

Focus

FI\$CAL: TRANSPARENCY. ACCURACY. INTEGRITY.

FI\$CAL WELCOMES SUE JOHNSRUD!

Sue Johnsrud took the lead of FI\$Cal in July 2013 as Executive Partner. As Executive Partner, Sue is committed to the success of FI\$Cal as it is implemented and adopted by more than 140 California departments. Sue represents the Administration of Governor Edmund G. Brown Jr., as the collaborative effort of FI\$Cal implements an integrated financial management system for the State.

Sue brings with her a substantial breadth of experience in California's financial management activities, as well as experience in the implementation of an Enterprise Resources Planning (ERP) system at the Department of General Services (DGS). From January 2011 to July 2013 Sue served as Senior Advisor to the Governor on Infrastructure, IT and

Operations (also known as the Chief Operating Officer). Prior to her move to the Governor's Office, Sue worked for the Department of Justice (DOJ) starting in 2001 as the Chief Financial Officer and in 2003 promoted to the Chief Administrative Officer. In this position she oversaw fiscal services, personnel management, facilities operations, business services and legal support operations. During her time at DOJ Sue was also the first chairperson for the FI\$Cal Customer Impact Council. Prior to working at DOJ, Sue served as the Assistant Budget Officer for DGS from 1990 to 2001. At DGS she was a project leader for the adoption of the Activity Based Management System (ABMS), an ERP system which automated DGS's financial management activities.



From left: Sue Johnsrud, Barbara Taylor, Tamara Armstrong, Todd Jerue.

BUSINESS PROCESS WORKSHOPS ARE FAST APPROACHING

In September and October, FI\$Cal will conduct Business Process Workshops (BPWs) to introduce the new Wave 1 business processes. The processes will consist of Budgeting, Purchasing, Accounts Payable, Office Revolving Fund, Asset Management, Project Costing, Billing/Accounts Receivable, Cash Management/Treasury, and General Ledger. Each BPW will cover one business process.

During the workshop, participants will be given a walkthrough of the new FI\$Cal Wave 1 business

processes, the differences between the current department business processes and the future FI\$Cal business processes, and begin identifying the changes and impacts of FI\$Cal to departments.

The FI\$Cal Change Management Team, Business Team, and Partner Agency Subject Matter Experts will be present at these department BPWs to help participants think about potential updates to department processes.

JENNIFER'S PERSPECTIVE

A Message From FI\$Cal Project Leadership

As the Project's Deputy Director of Administration, I am proud to have a team that is committed in providing the administrative infrastructure to support the Project. As FI\$Cal implements the State's largest business solution, support from the Administration Team is often from behind the scenes working diligently to ensure business performance and continual adherence to FI\$Cal's objectives and core values.

Our daily operations include Human Resources, Financial Operations, Contract Management / Procurement and

Business Services. So whether we are working on a Department of Finance drill, behind closed doors in a confidential procurement, keying paychecks, or ordering supplies, we continue to promote a process-improvement environment.

One of the great things about this Project is its synergy. Key aspects include the management of information and communication. More importantly, how interrelated they are with one another across our Teams. I consider myself very lucky to be part of this group and I am excited about our progress thus far.

Jennifer Byington is FI\$Cal's Deputy Director of the Administration Team

CONFIGURATION — MAKING FI\$CAL FIT YOUR DEPARTMENT

Now that the FI\$Cal Project is entering the Build phase, the configuration process is underway and scheduled to run through October 31, 2013. Configuration is the process of incorporating State of California-specific values into FI\$Cal, enabling the System to meet the State's processing needs. Departments will then use these values to perform transactions.

For some of these configuration values, the Project has identified where departmental input is needed. The identified values are grouped into tasks based on their relationship to the Wave 1 business processes and departments will have a one month window to complete each group of tasks. Once the configuration items are submitted to FI\$Cal, they will be consolidated to configure the System appropriately.

FI\$Cal will work with departments to collect their unique values to include in the System for the following:

- **Asset Management** – asset classification and location information
- **Accounts Payable** – payment and voucher information
- **Accounts Receivable** – collection information
- **Billings** – invoice and contact information
- **General Ledger** – cost allocation, reporting information, and labor distribution
- **Procurement** – purchase order information
- **Project Costing** – project classification information

ROLE MAPPING WORKSHOPS — DEFINING FI\$CAL END USER ROLES

Beginning in November, FI\$Cal will hold Role Mapping Workshops to introduce the new FI\$Cal end-user roles for the Wave 1 business processes. In the workshop, department participants will learn about the new end user roles available in FI\$Cal, and begin assigning (mapping) department end users to the FI\$Cal roles. This mapping determines the responsibilities end users will have in FI\$Cal, as well as the training they will receive beginning in May 2014.

Participants will also receive the Role Description Handbook, a reference guide to the Wave 1 end user roles, to take back to their departments. The Handbook includes information such as role descriptions, role responsibilities, and the related FI\$Cal business processes for each role.

We are very excited to welcome Wave 1 departments to FI\$Cal for these workshops.

GLOSSARY

This section features acronyms or definitions for the FI\$Cal Project. For a list of additional terms, please visit our website at www.fiscal.ca.gov.



Business Process

Workshops:

Workshop that introduces the business process workshops for the wave. The workshop also gives departments the opportunity to begin assessing the impacts and changes of FI\$Cal to their department and current department processes.

Role Mapping

Workshops: Role mapping is the process of mapping users to the appropriate FI\$Cal end-user roles required to complete their daily work activities with FI\$Cal. The Workshop is to review the FI\$Cal end user roles in detail and discuss the role mapping activity.

Role Mapping Handbook:

Guide that lists the end-user roles in FI\$Cal, as well as descriptions, related business processes, and separation of roles rules.

Chart of Accounts:

The foundation to any Enterprise Resource Planning. It provides each business unit, project/grant, and account with a unique identification number.

Configuration:

Process of incorporating State of California-specific values into FI\$Cal for departments to use when performing transactions.