



WAVE 2 TRAINING SESSION
PARKING LOT QUESTIONS AND ANSWERS
MAY 7, 2015
1:00 PM – 5:00 PM
TRAINERS: REBECCA GLAZER, BEN MONTIE
BT SME: GINA SINNER, GINA ESPERANZA
TRAINING FACILITY: IS INC.
ROOM #: 8

2015_GM101_PM
QUESTIONS AND ANSWERS

Question	Answer
Q: What happens if a project is closed but an expense needs to be billed against it? What if you billed the grant and after it's been closed, realize that it wasn't an eligible expense? Is there a way to make adjustments after it's been closed?	A: We will have a procedure that you inactivate a Project/Activity and change the Contract Status to PRE-CLOSE. If any additional transactions come through you can activate the Project and Activity but the Contract status does not need to be changed. After you have verified that no transactions will be coming through (after a pre-determined time) you should change the Contract Status to Closed. At that time, no transactions can be processed for this contract. If a transaction does come through, you will need to create a new contract, detach the Project/Activity from the closed contract and attach it to the new contract.