



WAVE 2 TRAINING SESSION
PARKING LOT QUESTIONS AND ANSWERS
MAY 5, 2015
8:30 AM – 12:30 PM
TRAINERS: QUINN SAVELL/DANIEL BEAN
BT SME: KATRINA VALENTINE
TRAINING FACILITY: ICS
ROOM #: 1

2015_AM101_AM
QUESTIONS AND ANSWERS

Question	Answer
Q: What would cause a book change for depreciation purposes?	A: A book change may have to occur if an incorrect profile was selected and a correction has to be made to correct the profile. All profiles have their own designated useful life per State Controller's Office (SCO) and a change of the profile may cause depreciation to have to be recalculated based on the uselife associated with the profile.
Q: Are spreadsheets acceptable to transfer assets into FI\$Cal?	A: Departmental Conversion tasks are coordinated between the Departmental Liaison/Readiness Coordinator and FISCAI CMO Liaison/Readiness Coordinator. In turn, these two contacts would coordinate with the Conversion Team on the proper procedure to transfer assets.
Q: How will people know the correct term to input into certain fields of the UPK like "System Source"?	A: Input in Asset Management, for example in Basic Add, does not require you to make a selection in the "System Source" field. The field should default as blank and not require any input. If a selection has to be selected, a process would instruct the user as to what value to select.
Q: When you retire an asset, FI\$Cal Asset Management creates all the necessary accounting entries. When forms are required and there are multiple assets how will these be handled?	A: In Wave 2, the Form 158, Property Transfer Report, will be available for the approval process in FISCAL. The system will allow a "+" icon that allows the user to add each asset to be transferred much in the same way you would list each asset you transfer on the Form 158.